

**OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
SEPTEMBER 18, 2024**

Call to Order: The Regular Meeting of September 18, 2024, was called to order at 11:00 a.m. with the Pledge of Allegiance.

Announcement: Chairman Razzoli announced that this meeting is in conformance with the Open Public Meetings Act. Notice has been published in the Asbury Park Press on December 31, 2023, and in the Home News Tribune on December 31, 2023. Notice of the meeting has been posted at 15 Throckmorton Lane, Old Bridge; at 71 Boulevard West, Cliffwood Beach; and on the OBMUA Website at [www.obmua.com](http://www.obmua.com).

This Public Meeting is being recorded.

Roll Call:

Present:

Mark Razzoli, Chairman  
Anita Greenberg, Treasurer  
Edward Casserly, Secretary  
Bruce Walker, Commissioner  
Frank Weber, Commissioner  
Perry Simone, Second Alt. Commissioner

Absent:

James Blair, Vice Chairman

Also Present:

Michael Roy, P.E., Executive Director  
Michelle Smith, Comptroller  
Mitchell B. Jacobs, Esq.

Previous Minutes:

**Regular Meeting – July 17, 2024**

A motion to approve the Regular Meeting of July 17, 2024, was made by Dr. Greenberg and seconded by Mr. Walker.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Weber, Walker, Casserly, Razzoli

Nays: None

Absent: Blair  
5 Ayes 0 Nays 1 Absent

**Executive Session – July 17, 2024**

A motion to approve the Executive Session of July 17, 2024, was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Weber, Walker, Casserly, Razzoli  
Nays: None  
Absent: Blair  
5 Ayes 0 Nays 1 Absent

Chairman’s Report: Chairman Razzoli said he has nothing to report.

Executive Director’s Report: Michael Roy, P.E.

Mr. Roy said that he is going to discuss the status of various projects going on.

Mr. Roy said that the Disbrow Road Water Storage tank is continuing. He said that the foundation work is well under way. Mr. Roy that as he previously reported, the Contractor installed stone pillars underground that added strength and stability to the soil. They put in 160 stone pillars. Mr. Roy said they started the footing and foundation work where they put the rebar, and the concrete was inspected by a third party Certified Inspector from the American Concrete Institute (ACI).

He said that his report was that everything was proceeding according to the proper design standards for this foundation, the ACI Standards as well as Building Codes which they certified. Mr. Roy said also there was a CME Inspector observing the construction work. He said now with the

completion of the pours that took place today, the steel construction is expected to start within a month. The steel has been secured, and we are moving along.

Mr. Roy said that concerning the Disbrow Road Water Storage Tank, we were working with the Township Building Department since we had a pre-construction meeting with the Contractor in March. He said that we need JCP&L to give us an electric meter, and they need local approval to do that, so we need an electrical Sub-Code Permit from the Building Department. He said we were also looking for a Fire Sub-Code Permit from them. Mr. Roy said that the Township insisted we needed to apply for a footing and foundation permit, and even though we did not think we required that permit, because we use third party inspection for that part of the construction, we agreed to make the application. He said that if the Building Department wanted to look in the hole, and check it out before concrete is poured, we were going to welcome them.

Mr. Roy said that we were very close to getting a Building Permit, at the end of August, and suddenly, they came up with this requirement that we needed a Zoning Permit. He said that to this day he has yet to understand clearly why we need a Zoning Permit for this project because the need for this tank supersedes any Zoning Issues that the Township could come up with.

Mr. Roy said that because we did not have the Zoning Permit, the Building Department did not want to issue their permit. Mr. Roy said that we had a concrete pour coming up right after Labor Day of 160 yards. He said that we were not going to stop that work. He said that he tried to reason with the Building Department and told them that there is no reason they could not issue their Building Permit and come out to inspect whatever they want to see. Mr. Roy said that the Building Department said that if we don't get a Zoning Permit, they were going to issue a Stop Work Order, which in fact they did.

He said that now we have a Stop Work Order from the Township to stop working on this water storage tank plus a Violation Letter to pay a fine to the Township. He said that we did not stop work. Mr. Roy said that he believed that the Township did not have our back on this at all. He said that if they thought that there were zoning issues, that could have been resolved. Instead, because we did not have a Zoning Permit, the Township did not issue the Building Permit and instead gave us a Stop Work Order because we are building without their Building Permit approval.

Dr. Greenberg said that she reached out to the Business Administrator and Mayor about this also. She said that Matt McGowan is away this week, but there is a meeting going to be set up for next week to resolve this.

Mr. Roy said that he would be happy to attend that meeting.

Dr. Greenberg said you are supposed to and Guy Donatelli too.

Mr. Donatelli said that when the Township came before us for the Cottrell Farm development, we didn't stop any work there. Instead, we recommended approval and discussed what could be waived and what could not be waived as far as fees. He said that nobody held them up one bit, piping went in, and inspections were done. Mr. Donatelli said that we expect the same type of treatment in return. He said that as far as meeting with the Township, you can meet all you want, but at the end of the day this becomes another problem that will continue onto the next project.

He said that we build things that are municipal infrastructure for the system, so according to law we submit plans to the Planning Board to review if they have a comment make it. Mr. Donatelli said that we do not have to even comply with the comments, that is the extent of it. He said that if the Township thinks that there is a Zoning issue that is their problem, not our problem. He said let them correct it.

Mr. Donatelli said that a meeting is going down a rabbit hole. He thinks that it must be settled, we will file a permit where necessary. He said that if we build a garage, we do not have to go to Planning and Zoning on our own site for our own purposes. He said that we will file a building permit for putting in electrical connections and for fire protection, there is no plumbing in the garage building. Mr. Donatelli said that we should not be held to the same standard as a builder. He said that we do not hold the Township to the same standard as a builder. He said that he is not so sure a meeting is the best course of action. Mr. Donatelli said we do not hold the Town to the same standards as a builder. He said I am not sure a meeting is the course.

Dr. Greenberg said that it would document that people are all together speaking and put it to rest once and for all. She said that is how she looked at it.

Mr. Donatelli said that you can, but what he thinks needs to be put to rest is their understanding that we don't comply to Planning and Zoning, and in certain instances we do not comply to Building because we have third

party inspection because it is an infrastructure, and where we do need a building permit, we will get one. They need to understand this, not us.

Mr. Razzoli said the fact that they are creating conflict with a fellow Township Agency really shows a lack of leadership for that department. He said that a lack of communication seems to have caused this.

Dr. Greenberg said that the MUA is talking about it here, and the Township is talking about it there. I want everyone to get together, and get it settled once and for all. She said that whoever wants to show up, can show up. She said that she does not understand it, but she wants to get to the bottom of it. She said that this should be settled in a civil manner so that it can be put to rest. She said that is why she has called for a meeting to take place between the MUA and the Township.

Mr. Donatelli said that there are at least two more projects on the horizon that will involve the Township. He said that one project is the new garage building that will start in the next several months, and the other project is the new Water Treatment Plant.

Dr. Greenberg said that she believes that if we take the time now to review these projects with the Township, it will save the MUA time later.

Mr. Donatelli said that he hopes that we can get to a standard policy.

Dr. Greenberg said that we can even have our Attorney at the meeting.

Attorney Jacobs said that we should have all the players at the table.

Mr. Roy said that he would like to have a chance at a meeting with the Township to tell them that the MUA is as municipal as they are.

Dr. Greenberg said that we should work hand in hand and help each other out whenever we can, and not put up roadblocks moving forward. She said time is money and she has no tolerance for delays. She also does not like to see people mistreated, and the attitude associated with that mistreatment. Dr. Greenberg said that we can have a conversation with the Township and hear what they have to say. She said that by having our Attorney there, we can legally say that the Township does not have any jurisdiction over certain things and move forward. Dr. Greenberg said that this is for the betterment of the whole Township. Dr. Greenberg said that fire suppression and everything else serves the whole town.

Mr. Donatelli said that this water storage tank is for the liability that we took on for the projects on Route 9.

Dr. Greenberg said obviously it is important to build the water storage tank when you put it in those terms.

Chairman Razzoli said that before you issue someone a summons, there should be communication. He said that when you are issuing a fellow agency a summons, there is something more to it.

Mr. Donatelli said that the Township shouldn't stand in the way of progress with another municipal agency. Keep the project going and deal with the paperwork and logistics later. He said that hopefully we can get a policy that lasts for the future.

Mr. Roy said that the Laurence Harbor Water Services Replacement project with Kiely Civil Construction is now complete. He said the one-hundred-year-old two inch (2") galvanized water main in the street has now been disconnected and retired from service. The final paving will take place later this Fall and then that job will be done.

Mr. Roy said that the sewer relining work by Vortex along the streets of Van Ethel Road in the Leone Park section will be done before the end of this month. Phase 1 of the sewer relining in this development will have then been completed.

Mr. Roy said that the sewer replacement on Rt. 516 near the High School was completed at night.

Mr. Roy said that the Slope Stabilization project at Lakeridge Development is on the agenda to be awarded today.

Mr. Roy said that the replacement of the water main on Millburn Court is on the agenda to be awarded today.

Mr. Roy said that the Rt. 34 Force Main Replacement project is currently out for public bids with the bid opening date set for September 26<sup>th</sup> and award recommendation next month.

Mr. Roy said that the Rt. 34 Pump Station Improvements project is on the agenda today to be authorized for the advertisement for public bids and Engineering Construction Services to Alaimo Associates.

Mr. Roy said that is the status of things, and we are very busy.

**Redevelop Wells No. 6 and No. 12, Contract W24-236**

Mr. Roy said that we need to advertise a goods and services contract for public bids to perform well maintenance work on two of our wells. The capacity of Well Nos. 6 and 12 have dropped off considerably since they were worked on a few years ago. Normally, when we do any well maintenance, the well will continue to perform for many more years before we must disassemble it for repairs and redevelopment work. These wells will have to be inspected this Winter, which is before their time, due to the lack of capacity from them.

Mr. Roy said that we will prepare the Contract Documents in-house and submit them to Attorney Jacobs’ office for review and approval. The bid opening date will be scheduled within a few months for presentation to the Commissioners at a future Board Meeting.

Attorney Jacobs said that a resolution is needed for authorization to advertise a goods and services contract to Redevelop Well #6 and #12, Contract No. W24-236.

A motion was made by Mr. Walker and seconded by Dr. Greenberg.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Weber, Walker, Casserly, Razzoli

Nays: None

Absent: Blair

5 Ayes            0 Nays            1 Absent

**Annual Contract for the Furnishing and Delivery of Bulk Hydrated Lime, Contract No. W24-237**

Mr. Roy said that we need to advertise a goods and services contract for public bids to purchase a water treatment chemical of bulk hydrated lime for delivery to the Old Bridge Water Treatment Plant on Route 18.

Mr. Roy said that this current contract will expire at the end of October and the current vendor, Greer Industries, is not willing to extend their contract for another year at the current NJDCA Index Rate of 3.0% due to cost increases related to new EPA manufacturing regulations. The new

Lime Maximum Achievable Control Technology (Lime MACT) EPA Rules will identify the best performing emission controls, and every company will have to conform to that technology instead of using the one that they already have in place.

Mr. Roy said that we intend to prepare the Contract Documents in-house and submit them to Attorney Jacobs' office for his review and approval to have a bid opening date scheduled for presentation to the Commissioners to award this goods and services contract at a future Board Meeting.

Attorney Jacobs said that a resolution is needed for authorization to Advertise a goods and services contract to Purchase Bulk Hydrated Lime, Contract No. W24-237.

A motion was made by Mr. Walker and seconded by Dr. Greenberg.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Weber, Walker, Casserly, Razzoli

Nays: None

Absent: Blair

5 Ayes      0 Nays      1 Absent

### **Water Division Vehicle Purchases Through the ESCNJ Cooperative, CO-OP Contract #65MCESCCPS**

Mr. Roy said that the Water Division needs a total of three new vehicles for a total cost of \$178,184.10 in which the funds are available in budget line item #01-003-9100 for these purchases.

Mr. Roy said that the three vehicles for the Water Division will replace a 2011 Ford F-150 truck that has over 160,000 miles, a 2008 Ford F-350 that has over 90,000 miles, and a 2017 Ford meter reading transit van that has almost 90,000 miles but will continue to be temporarily used in the fleet. All three of these vehicles need a lot of repairs and are near or at their useful life and are recommended to auctioned off on the website [www.govdeals](http://www.govdeals).



Mr. Roy said that the three new Water Division vehicles with the appropriate options that would meet the Authority's needs are a 2024 Ford F-250 four door Crew Cab XL Truck at a price of \$64,757.30, a 2024 Ford F-250 two door Super Cab XL Truck at a price of \$63,687.50, and a 2024 Ford 250 Transit Van at a price of \$49,739.30 each from Paramus Ford, Inc. (d/b/a All American Ford of Paramus), 375 Route 17 South, Paramus, NJ through the Educational Services Commission of New Jersey Cooperative (EDCNJ), Co-op #65MCE3CCPS, Contract #ESCNJ 23/24-11.

Mr. Roy said that he recommends that the Authority purchase the two Ford F-250 Trucks and a 2024 Ford 250 Transit Van in accordance with the three price quotes dated September 11, 2024, at a total price of \$178,184.10 from Paramus Ford Inc. (d/b/a All American Ford of Paramus NJ through the Educational Services Commission of New Jersey Cooperative (EDCNJ) Co-Op #65MCE3CCPS, Contract #ESCNJ 23/24-11.

Mr. Roy said that he also recommends that the Authority be authorized to auction off all three vehicles that are being replaced when the time comes as surplus equipment on the website [www.govdeals](http://www.govdeals).

Attorney Jacobs said that we will vote on them separately.

Attorney Jacobs said the first resolution is to purchase three new vehicles for the Water Division Operations through the ESCNJ Co-Op Contract No. 65MCE3CCPS in accordance with the recommendations of Mr. Roy in his September 12, 2024, Executive Director's Report.

A motion was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Weber, Walker, Casserly, Razzoli

Nays: None

Absent: Blair

5 Ayes      0 Nays      1 Absent

Attorney Jacobs said the next resolution is authorizing the Authority to auction off the three vehicles that are being replaced when the time comes as surplus equipment on the website [www.govdeals](http://www.govdeals) in accordance with Mr. Roy's September 12, 2024, Executive Director's Report.

A motion was made by Dr. Greenberg and seconded by Mr. Casserly.

Dr. Greenberg asked what would be the estimated cost that you would get for one of these vehicles?

Mrs. Smith said that we received about \$8,000 for the 2014 Expedition. She said that others we received \$6,000.

Mr. Roy said that they are valuable for parts. He said that you will probably get over \$5,000 for them.

The roll call vote was as follows:

Ayes: Greenberg Weber, Walker, Casserly. Razzoli

Nays: None

Absent: Blair

5 Ayes            0 Nays            1 Absent

### **Alex Sestito**

Mr. Roy said that Alex Sestito is the Assistant Engineer, and he just received his P.E. License this month from the Board of Professional Engineers.

The Board congratulated him.

### **Old Bridge Day**

Mr. Roy said that on Saturday, September 21st, the Township will celebrate Old Bridge Day. He said that the Authority will again have a presence at the event. He encouraged everyone to come out and enjoy the day, view the creative displays, and receive educational materials.

Mr. Roy said that concludes his report.

A motion to accept Mr. Roy's Executive Director's Report was made by

Dr. Greenberg and seconded by Mr. Razzoli.

The voice vote was as follows:

All Commissioners were in favor.

No Commissioners were opposed.

Engineering  
Reports:

Michael Roy, P.E.

## **REPORT UPON DEVELOPER'S APPLICATIONS FOR APPROVAL**

**NONE**

## **OTHER ENGINEERING REPORTS**

### **Woodhaven Village OC2 Buildings – Developer Agreements, W23-717, S23-601**

Mr. Roy said that the Water and Sewer Developer Agreements for the above applications have been prepared and signed in accordance with the Final Water and Sewer Approvals granted on April 17, 2024, which included the payment of water and sewer connection fees.

Mr. Roy said that the Developer Agreements consist of the standard language, and the conditions of the Final Water and Sewer Approvals to construct approximately 975 LF of twelve-inch DIP water main in Texas Road, approximately 2,250 LF of eight-inch DIP water main and appurtenances connecting into the existing water system in McLean Street, and approximately 1,020 LF of eight-inch PVC sewer main and laterals on-site around the buildings and an on-site sewage pump station and force main to service two proposed 36,000 SF buildings of light industrial flex space (5 EDCU plus 1 EDCU fire line connection each) located on the south side of Texas Road just east of McLean Street between McLean Street and Woodhaven Boulevard.

The agreements have been signed by the Developer and are ready to be considered for authorization to be countersigned by the Authority.

Attorney Jacobs said that a motion for a resolution is needed to approve the Water Developers Agreement for Woodhaven Village OC2 Buildings, W23-717.

A motion was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Weber, Waker, Casserly, Razzoli

Nays: None

Absent: Blair

5 Ayes      0 Nays      1 Absent

Attorney Jacobs said that a motion for a resolution is needed to approve the Sewer Developers Agreement for Woodhaven Village OC2 Buildings, S23-601.

A motion was made by Mr. Walker and seconded by Dr. Greenberg.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Weber, Walker, Casserly, Razzoli

Nays: None

Absent: Blair

5 Ayes      0 Nays      1 Absent

**Slope Stabilization Project (AKA Lake Lefferts Embankment Protection), Contract No. 2024-1, Award Contact**

Mr. Roy said that the Lake Lefferts Embankment Protection Contract No. 2024-1 is ready to be awarded. He said that we received eleven (11) bids for this Contract. He said that the engineer's estimate was \$130,000. He

said that four bids were under this engineer's estimate. Mr. Roy said that two of them were right at the estimate, and three were over the estimate.

Mr. Roy said that the low bidder is from Old Bridge on Maple Steet, Brennan Brothers Contracting. Mr. Roy said that Wayne Simpson, Alaimo Associates, reviewed the references, and found that they were good.

Mr. Simpson, Alaimo Associates, said that we looked at several references, and all were satisfactory. He said that the best one was from Monmouth County Parks. Mr. Simpson said that they did three projects for Monmouth County Parks, and they received great reviews. The person there said that they were very responsible and did a good job.

Mr. Roy said that if we can get this job done for under \$77,000 it will be good because we expected it to be more than that. He said both himself and Alaimo Associates recommend awarding this contract to the lowest responsible bidder, Brennan Brothers Contracting of Old Bridge, NJ. He said that Attorney Jacobs' office reviewed the bid and found that it is all in conformance with legal standards.

Attorney Jacobs said that we need a motion for resolution awarding the contract for the Slope Stabilization Project, Contract No. 2024-1 to Brennan Brothers Contracting who was the lowest responsible bidder in the amount of \$76,960.00.

A motion was made by Dr. Greenberg and seconded by Mr. Weber to award this project to Brennan Brothers Contracting.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Weber, Walker, Casserly, Razzoli

Nays: None

Absent: Blair

5 Ayes            0 Nays            1 Absent

**Millburn Court Water Main Replacement, Contract No. 463, Award Contract**

Mr. Roy said that there were numerous breaks on this street and complaints about loss of water. He said that it was designed and put out to bid by CME Associates. Mr. Roy said that there was a construction cost estimate of somewhere between \$725,000 to \$1,000,000. He said that we had four bidders on this project. He said that one was from Kiely Civil, LLC of Tinton Falls, NJ. He said that Kiely just did work for us in Laurence Harbor, and we are happy they won this contract for \$636,76.67. Their bid price is under the Engineer’s estimate, and we have a good contractor at a good price.

Mr. Roy said that he along with CME Associates recommends that the Authority authorize this Contract to Kiely Civil, LLC as the lowest responsible bidder.

A motion was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Weber, Walker, Casserly, Razzoli

Nays: None

Absent: Blair

5 Ayes            0 Nays            1 Absent

**Rt. 34 Sewage Pump Station Improvements, Contract No. 2023-1, Authorization to Advertise for Public bids and Engineering Services to Alaimo**

Mr. Roy said that the Route 34 Sewage Pump Station located near the Canyon Woods Development that was built in the 1960’s when the Township was first being sewerred, has reached its design capacity. Developments withing this sewage drainage basin over the past sixty years have all contributed to the sewage flow into the Route 34 Sewage Pump Station that now needs to be upgraded.

The Authority previously authorized Alaimo Associates to perform a Study and prepare a Preliminary Design Report to upgrade the Rt. 34 Sewage Pump Station and Force Main with the attached Resolution No. M-26-22. The Study and Report was reviewed by staff. The Report called

for a three-step approach to addressing the rehabilitation and needed upgrading of the capacity of the Rt. 34 Sewage Pump Station.

One of the steps was to replace the force main pipe under the ravine from the pump station to Balmoral Avenue with a new larger diameter plastic force main pipe, and another separate step was to upgrade the size of the sewage pumps within the pump station structure itself. Once those two steps were accomplished, the third step was to determine the excess capacity that these two projects produce and then evaluate if the remaining force main pipe along Balmoral Avenue to Cheesecake Road needed to also be replaced or if it could be prioritized as a future project.

The design of the force main replacement was completed first and the authorization to advertise the force main project for public bids was previously approved by the Board. That contract is currently out to public bid with the recommendation to award scheduled for next month's October Board Meeting.

Mr. Roy said that the Authority authorized the Engineering Design Services to replace the pumping system within the Rt. 34 Sewage Pump Station structure with the attached resolution number M-86-22. That design work has now been completed, and Mr. Roy requests at this time authorization to advertise this project for a construction contract for public bids.

He also requests that the Commissioners authorize engineering services to Alaimo Associates from their proposal dated August 7, 2024, in the estimated amount of \$340,000 for Engineering Services During Construction and the Bid Phase (Inspection estimated at \$180,000 and Bid and Construction Services are estimated at \$160,000).

The dollar amounts of these engineering estimated fees appear to be reasonable, based on the estimated construction cost of approximately two and a half million dollars. The financing for this project will be from the General Funds. The engineering fees are based upon an estimate of the number of hours required for the level of effort anticipated for each of the engineering tasks in accordance with their Consulting Engineering Agreement dated February 7, 2024.

The scope of this project consists of the replacement of two sewage pumps, a new meter/bypass underground vault, a new emergency back-up generator with transfer switch, a new dry well access hatch, replacement of all the discharge piping, new cathodic protection and the rehabilitation of the pump station wet well and dry well interiors.

Mr. Roy said that he recommends that a construction contract entitled "Route 34 Pump Station Improvements" be advertised for public bids. He also recommends that Alaimo Associates be authorized to proceed with the engineering services for the Rt. 34 Pump Station Upgrade project in

accordance with their August 7, 2024, proposal and their February 7, 2024, Consulting Engineer Agreement.

After the bids have been received, a recommendation to award this construction contract will be made to the Commissioners at a future Board Meeting.

Attorney Jacobs said a motion is needed for a resolution Authorizing Advertisement for public in connection with Rt. 34 Pump Station Improvements, Contact No. 2023-1.

A motion was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes:	Greenberg, Weber, Walker, Casserly, Razzoli		
Nays:	None		
Absent:	Blair		
5 Ayes	0 Nays	1 Absent	

Attorney Jacobs said that a motion is needed for a resolution authorizing Engineering Services to Alaimo Associates pursuant to their August 7, 2004, proposal and their Consulting Engineer Contact dated February 7, 2024, in the amount of \$340,000.00 for Engineering Services during Construction of the Rt. 34 Sewage Pump Station Improvements, Contract No. 2023-1.

A motion was made by Dr. Greenberg and seconded by Mr. Walker.

There was no discussion.

The roll call vote was as follows:

Ayes:	Greenberg, Weber, Walker, Casserly, Razzoli		
Nays:	None		
Absent:	Blair		
5 Ayes	0 Nays	1 Absent	



**Steinhardt Avenue Sewer Relining Preparatory Work,  
Engineering Services to R3M Engineering**

Mr. Roy said that the sanitary collector sewers in the roads of Steinhardt Avenue near Brookside Avenue, portions of Midway Road, and portions of Shirley Blvd and Crawford Place are in disrepair and need sewer relining. After performing CCTV inspection of the sanitary sewer in these streets it was found that there are areas of excessive sag in the sewer pipe, some that are over a hundred feet long. These areas of sagged pipe must be fixed first before a liner is installed in the pipe. The liner will not remove the sags, and the sags are a major part of the maintenance problems with these deteriorating collector sewers.

A proposal from R3M Engineering dated September 7, 2024, was received for engineering services to prepare a design that includes Plans, Specifications and Contract Documents for public bidding for a project to repair approximately 650 LF of sagged pipes in certain streets in the vicinity of Steinhardt Avenue and Shirley Blvd. The cost estimate of the proposal to perform these engineering services is \$41,950.00.

Once the Plans, Specifications and Contract Documents have been completed for this sewer repair project, a recommendation will be presented to the Commissioners to go out for public bids.

The dollar amount of these estimated fees appears to be reasonable. The fees are based upon an estimate of the number of hours required for the level of effort anticipated for each of the engineering tasks shown in their "Project Outline" table, all in accordance with their Consulting Engineering Agreement dated February 7, 2024.

I recommend that R3M Engineering be authorized to proceed with the Engineering Services of the referenced project in accordance with their September 7, 2024, proposal and their February 7, 2024, Consulting Engineering Contract.

A motion was made by Dr. Greenberg and seconded by Mr. Weber.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Weber, Walker, Casserly, Razzoli

Nays: None

Absent: Blair

5 Ayes            0 Nays            1 Absent

Mr. Roy said that concludes his Engineering Report.

A motion to accept Mr. Roy's Engineering Report was made by Dr. Greenberg and seconded by Mr. Casserly.

The voice vote was as follows:

All Commissioners were in favor.

No Commissioners were opposed.

Superintendent's  
Report:

Wally Tier, Superintendent – Distribution – Water Division

Mr. Tier said that he submitted his report and asked if anyone had questions.

There were none.

A motion to accept Mr. Tier's Superintendent's Report was made by Dr. Greenberg and seconded by Mr. Casserly.

The voice vote was as follows:

All Commissioners were in favor.

No Commissioners were opposed.

Superintendent's  
Report:

Ray Totten, Superintendent, Treatment – Water Division

Mr. Totten said that he submitted his report and asked if anyone had questions.

There were none.

The voice vote was as follows:

All Commissioners were in favor.

No Commissioners were opposed.

Superintendent's  
Report:

Walter E. Gillins, Superintendent – Sewer Division

Mr. Gillins said that he submitted his report and asked if anyone had questions.

There were none.

The voice vote was as follows:

All Commissioners were in favor.

No Commissioners were opposed.

Financial Report:

Michelle Smith, Comptroller

Mrs. Smith said that our Annual Financial Report for Fiscal Year 2024 is in the final review stage by our Auditors. It will be submitted to the State by the end of September, as required by State Statute; and will be presented for review, discussion and acceptance at our October 16, 2024, Board Meeting.

Mrs. Smith said that she provided to the Commissioners the Revenue and Expense Schedules for the Three Months Ended August 31, 2024, and the projected numbers through Year End May 31, 2025.

The Water Division, revenues and expenses are projected to come in right on target with the Budget, and the Sewer Division, revenues and expenses are projected to come in under Budget by 1.4% and 3.3% for the year.

Mrs. Smith said that concludes her report.

A motion to accept Mrs. Smith's Financial Report was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The voice vote was as follows:

All Commissioners were in favor.

No Commissioners were opposed.

Bills & Claims: Dr. Greenberg said the Bills and Claims for this month were \$3,885,630.71.

A motion to approve the Bills and Claims was made by Mr. Casserly and seconded by Mr. Weber.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Weber, Walker, Casserly, Razzoli

Nays: None

Absent: Blair

5 Ayes 0 Nays 1 Absent

Legal Report: Mitchell B. Jacobs, Esq.

Attorney Jacobs said that he does not have a Legal Report this month.

Old Business: None

New Business: Chairman Razzoli announced under the New Business portion of the meeting that if anyone wants to dedicate a building to someone, it must be sent through the Chairman to put it on the agenda for discussion, so that everyone can be aware ahead of time that there will be a discussion on the proposal. He said that this is what has been done in the past at the Old Bridge Township Council with the Council President, and it is the same process we need to follow here at the MUA.

Open to Public: Chairman Razzoli opened the meeting to the public. He said that it is limited to a maximum period of three minutes per person.

There was no public wishing to speak.

Chairman Razzoli closed the public portion.

Executive Session: Chairman Razzoli said that there is no Executive Session.

Adjournment: A motion to adjourn was made by Dr. Greenberg and seconded by Mr. Casserly.

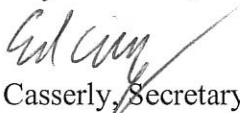
The voice vote was as follows:

All Commissioners were in favor.

No Commissioners were opposed.

The meeting was adjourned at 11:41 a.m.

Respectfully submitted,

  
Edward Casserly, Secretary