

OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. D-1-24

WATER DIVISION

RESOLUTION

**WHEREAS**, Old Bridge Route 9 BOE Property, LLC has applied to the Old Bridge Municipal Utilities Authority for Tentative Approval in connection with its Water Application No. W21-700 known as BOE Property Warehouse located on the Old Bridge Board of Education property on the southside of Jake Brown Road, west of Route 9, and including a portion of the former Glenwood Country Club property; and

**WHEREAS**, the Applicant proposes construction of approximately 5,435 LF of on-site ten-inch (10") PVC C900 water main with fire hydrants and building fire service lines and approximately 2,620 LF of off-site twelve-inch (12") PVC C900 and fire hydrants to service an 808,510 SF warehouse building with 10,000 SF of office space. Water service will be provided to the warehouse by connecting into the existing water main on Route 9 and a stub will be left on Jake Brown Road for future connection to the extension of the White Oak Lane water main as part of the off-site water improvements by both the SEGME GC Warehouses (Fairway Lane) and BOE Property Warehouse applications; and

**WHEREAS**, the Staff Engineer has reviewed the project and the reports submitted, and has recommended Tentative Approval in accordance with his report dated January 10, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Old Bridge Municipal Utilities Authority ("OBMUA") that the Application for Tentative Approval in connection with Water Application No. W21-700, known as BOE Property Warehouse be and the same is hereby granted subject to the following conditions:

- (1) The Applicant shall pay all applicable fees.
- (2) All comments in the Staff Engineer's report dated January 12, 2024 shall be addressed with the Final Water Application.
- (3) The Applicant shall comply in all respects with the conditions in the report received from the Consulting Engineer.

(4) The Applicant is to fully comply with the Rules and Regulations of the Authority and any Agency having jurisdiction.

(5) This Tentative Water Approval shall expire one (1) year from the date of this resolution or as otherwise extended by law. Submission of a Final application shall extend this approval by one (1) year.

**BE IT FURTHER RESOLVED** this resolution ratifies action taken by the Authority on January 17, 2024;

**BE IT FURTHER RESOLVED** that certified true copies of this resolution be forwarded to Guy Donatelli, Executive Director; Michael Roy, P.E., Staff Engineer; Michelle Smith, Comptroller; and the Applicant.

  
\_\_\_\_\_  
Mark Razzoli, Secretary

Motion by: Anita Greenberg  
Second by: Edward Casserly  
Ayes: Greenberg, Blair, Weber, Casserly, Walker  
Nays: None  
Absent: None  
Dated: January 17, 2024  
OBMUA2415.RES

OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. D-2-24

SEWER DIVISION

RESOLUTION

**WHEREAS**, Old Bridge Route 9 BOE Property, LLC has applied to the Old Bridge Municipal Utilities Authority for Tentative Approval in connection with its Sewer Application No. S21-550 known as BOE Property Warehouse located on the Old Bridge Board of Education Property on the southside of Jake Brown Road, west of Route 9, and including a portion of the former Glenwood Country Club property; and

**WHEREAS**, the Applicant proposes construction of approximately 1,300 LF of on-site eight-inch (8") PVC to service an 808,510 SF warehouse building with 10,000 SF of office space by connecting to the Runyon Trunk Sewer. The relocation of a portion of the newly installed existing thirty-inch (30") PVC Runyon Trunk Sewer will be required to be performed first to allow construction of the proposed BOE Property Warehouse; and

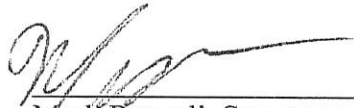
**WHEREAS**, the Staff Engineer has reviewed the project and the reports submitted, and has recommended Tentative Approval in accordance with his report dated January 12, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Old Bridge Municipal Utilities Authority ("OBMUA") that the Application for Tentative Approval in connection with Sewer Application No. S21-550 known as BOE Property Warehouse be and the same is hereby granted subject to the following conditions:

- (1) The Applicant shall pay all applicable fees.
- (2) All comments in the Staff Engineer's report dated January 12, 2024, shall be addressed with the Final Sewer Application.
- (3) Applicant to fully comply with the Rules and Regulations of the Authority and any Agency having jurisdiction.
- (4) This Tentative Sewer Approval shall expire one (1) year from the date of this resolution or as otherwise extended by law. Submission of a Final application shall extend this approval.

**BE IT FURTHER RESOLVED** this resolution ratifies action taken by the Authority on January 17, 2024;

**BE IT FURTHER RESOLVED** that certified true copies of this resolution be forwarded to Guy Donatelli, Executive Director; Michael Roy, P.E., Staff Engineer; Michelle Smith, Comptroller and the Applicant.



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Mark Razzoli, Secretary

Motion by: Edward Casserly  
Second by: Anita Greenberg  
Ayes: Greenberg, Blair Weber, Casserly, Walker  
Nays: None  
Absent: Razzoli  
Dated: January 17, 2024  
OBMUA2416.RES

OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. M-1-24

SEWER DIVISION

RESOLUTION

**WHEREAS**, the Old Bridge Municipal Utilities Authority has a need to purchase additional confined space safety equipment for use in the Sewer Division; and;

**WHEREAS**, the equipment needed is two (2) complete, four (4) piece davit hoist systems, which are utilized when lowering personnel into confined spaces, and will be added to the existing davit hoist equipment inventory to be utilized for the expanding sanitary sewer collection system; and

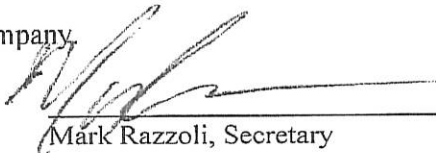
**WHEREAS**, the equipment is available from Fastenal Company of Flanders, New Jersey, who has a contract with the State of New Jersey Department of Community Affairs (NJDCA). The Authority, as a local Government Agency, can purchase through this State Contract; and

**WHEREAS**, the Authority Engineer has obtained a price quote of \$33,709.54 from Fastenal Company, and there are funds in the budget to cover this purchase. The Staff Engineer recommends authorizing a contract to purchase the equipment from Fastenal Company; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Old Bridge Municipal Utilities Authority ("OBMUA") that the Executive Director be and the same is hereby authorized to purchase two (2) complete, four (4) piece davit hoist systems from Fastenal Company, 180 Gold Mine Road, Unit 1, Flanders, N.J. 07836, Contract Vendor to the State of New Jersey Department of Community Affairs in the amount of \$33,709.54;

**BE IT FURTHER RESOLVED** that this resolution ratifies action taken by the Authority on January 17, 2024;

**BE IT FURTHER RESOLVED** that certified true copies of this resolution be forwarded to Guy Donatelli, Executive Director; Michael Roy, P.E., Staff Engineer; and Michelle Smith, Comptroller and Fastenal Company.

  
Mark Razzoli, Secretary

Motion by: Anita Greenberg  
Second by: Edward Casserly  
Ayes: Greenberg, Blair, Weber, Casserly, Walker  
Nays: None  
Absent: Razzoli  
Dated: January 17, 2024  
OBMUA2417.RES

OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. M-2-24

SEWER DIVISION

RESOLUTION

**WHEREAS**, the Old Bridge Municipal Utilities Authority has a need to purchase new grinder equipment at the Woodhaven and Arbors Sewage Pump Stations as the existing equipment has been operating for six (6) to ten (10) years, and is nearing, or at, its useful life and;

**WHEREAS**, the proposed grinders for the two (2) pump stations will be an upgrade from the existing hydraulically driven grinders to electrical motor driven grinders, which exist at most of the Authority's other sewer pump stations; and

**WHEREAS**, there are funds in the budget to cover the cost of the purchase and the equipment is available from Pumping Services, Inc., through the New Jersey Wastewater Cooperative (of which the Authority is a member) at a five percent (5%) discount;

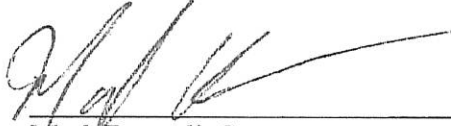
**WHEREAS**, Pumping Services, Inc. has a contract with the New Jersey Wastewater Cooperative and has submitted a quote for the purchase of two (2) sets of Franklin Miller Titan Twin Shaft Grinder equipment to replace the existing equipment, under their cooperative Contract No. B364-2 in the amount of \$126,511.96; and

**WHEREAS**, the Engineer for the Authority recommends awarding a contract for the purchase of two (2) sets of Franklin Miller Titan Twin Shaft Grinder equipment from Pumping Services, Inc., in his communication of January 10, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Old Bridge Municipal Utilities Authority ("OBMUA") that the Executive Director be and the same is hereby authorized to purchase two (2) sets of Franklin Miller Titan Twin Shaft Grinder equipment, under Contract No. B364-2 in the amount of \$126,511.96 from Pumping Services, Inc., 201 Lincoln Boulevard, Middlesex, N.J. 08846 through the New Jersey Wastewater Cooperative;

**BE IT FURTHER RESOLVED** that this resolution ratifies action taken by the Authority on January 17, 2024;

**BE IT FURTHER RESOLVED** that certified true copies of this resolution be forwarded to Guy Donatelli, Executive Director; Michael Roy, P.E., Staff Engineer; Michelle Smith, Comptroller; Pumping Services, Inc. and New Jersey Wastewater Cooperative.



Mark Razzoli, Secretary

Motion by: Anita Greenberg  
Second by: James Blair  
Ayes: Greenberg, Blair, Weber, Casserly, Walker  
Nays: None  
Absent: Razzoli  
Dated: January 17, 2024  
OBMUA2418.RES

OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. M-3-24

ADMINISTRATION

RESOLUTION

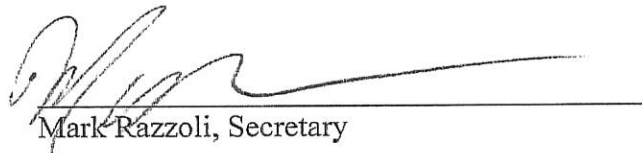
**WHEREAS**, the Old Bridge Municipal Utilities Authority's Cyber Liability Insurance Policy is up for renewal. The policy protects against liabilities resulting from data breaches, information leaks, thefts and network security failures; and

**WHEREAS**, CFC Underwriting Limited provided the best quote of \$20,575.00 for a one-year period, which is the same annual premium as the expiring policy; and

**WHEREAS**, funds are or will be available for this purpose; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Old Bridge Municipal Utilities Authority ("OBMUA") that the Executive Director be and the same is hereby authorized to renew the Cyber Liability Insurance Policy with CFC Underwriting Limited, 85 Gracechurch Street, London EC3VOAA, United Kingdom for the price of \$20,575.00, for the period January 19, 2024 through January 19, 2025;

**BE IT FURTHER RESOLVED** that certified true copies of this resolution be forwarded to Guy Donatelli, Executive Director; Michael Roy, P.E., Staff Engineer; Michelle Smith, Comptroller and CFC Underwriting Limited.



Mark Razzoli, Secretary

Motion by: Anita Greenberg  
Second by: Edward Casserly  
Ayes: Greenberg, Blair, Weber, Casserly, Walker  
Nays: None  
Absent: Razzoli  
Dated: January 17, 2024  
OBMUA2419.RES

OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. M-4-24

ADMINISTRATION

RESOLUTION

**WHEREAS**, the Old Bridge Municipal Utilities Authority's Workers' Compensation Insurance policy is up for renewal; and

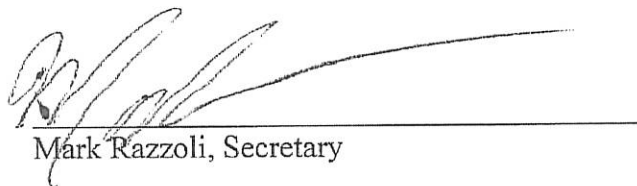
**WHEREAS**, proposals have been received and reviewed by both Volk Insurance and Skylands Risk Management Group, who have recommended acceptance of the proposal submitted by Selective Insurance, whose proposal includes the Authority receiving up to a twenty-five percent (25%) dividend of the annual premium back from Selective Insurance Company based upon the annual loss ratio; and

**WHEREAS**, funds are or will be available for this purpose; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Old Bridge Municipal Utilities Authority that Guy Donatelli, Executive Director and Michelle Smith, Comptroller are hereby authorized to purchase the recommended Worker's Compensation Insurance Policy with Selective Insurance Company effective from January 1, 2024 through December 31, 2024 at an estimated premium of \$173,259.00;

**BE IT FURTHER RESOLVED** that this resolution ratifies action taken by the Authority on January 17, 2024;

**BE IT FURTHER RESOLVED** that certified true copies of this resolution be forwarded to Guy Donatelli, Executive Director; Michael Roy, P.E., Staff Engineer; Michelle Smith, Comptroller and Selective Insurance Company.

  
Mark Razzoli, Secretary

Motion by: Edward Casserly  
Second by: James Blair  
Ayes: Greenberg, Blair, Weber, Casserly, Walker  
Nays: None  
Absent: Razzoli  
Dated: January 17, 2024  
OBMUA2420.RES

OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. M-5-24

ADMINISTRATION

RESOLUTION

**WHEREAS**, the Old Bridge Municipal Utilities Authority (OBMUA) and Michael Roy, the OBMUA's Engineer, previously entered into an employment contract dated November 19, 2018 (the "Contract"); and

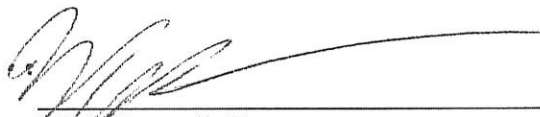
**WHEREAS**, the Authority Engineer has taken on an increased responsibility and has performed his duties in an exemplary manner; and

**WHEREAS**, the OBMUA and Michael Roy have agreed to amend Paragraph 3 (A) of the Contract whereby the Authority Engineer shall be given a salary increase, as described in the Amendment to Employment attached hereto as Exhibit A; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Old Bridge Municipal Utilities Authority that Michael Roy, Authority Engineer and Bruce Walker, Chairman are hereby authorized to execute the Amendment to Employment Contract of the Authority Engineer, attached hereto as Exhibit A;

**BE IT FURTHER RESOLVED** that this resolution ratifies action taken by the Authority on January 17, 2024;

**BE IT FURTHER RESOLVED** that certified true copies of this resolution be forwarded to Michael Roy, P.E., Staff Engineer; and Michelle Smith, Comptroller.

  
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Mark Razzoli, Secretary

Motion by: Anita Greenberg  
Second by: Edward Casserly  
Ayes: Greenberg, Blair, Weber, Casserly, Walker  
Nays: None  
Absent: Razzoli  
Dated: January 17, 2024  
OBMUA2421.RES

OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. M-6-24

ADMINISTRATION

RESOLUTION

**AUTHORIZING THE EXECUTION OF EMPLOYMENT CONTRACT  
FOR THE POSITION OF EXECUTIVE DIRECTOR/AUTHORITY  
ENGINEER WITH THE OLD BRIDGE MUNICIPAL UTILITIES  
AUTHORITY**

**EFFECTIVE \_\_, 2024**

**WHEREAS**, for the efficient operation of the Old Bridge Municipal Utilities Authority ("Authority") and in light of the expected vacancy in the position of Authority Executive Director, the Authority has a need to authorize an employment agreement for the position of Authority Executive Director/Authority Engineer; and

**WHEREAS**, Michael A. Roy has served as Authority Engineer in excess of thirty (30) years and has otherwise demonstrated through experience with the Authority, qualifications for the positions of Authority Executive Director and Authority Engineer; and

**WHEREAS**, the Authority wishes to enter into an employment contract with Michael A. Roy; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds in the salary line item to cover the maximum dollar value of the position as set forth in the employment contract; and

**WHEREAS**, the proposed employment contract is incorporated by reference in this Resolution and is on file with the Authority; and

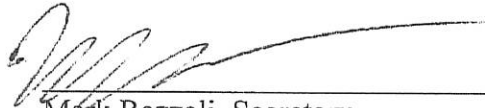
**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Old Bridge Municipal Utilities Authority, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby authorizes an employment contract with Michael A. Roy for the position of Authority Executive Director/Authority Engineer of the Old Bridge Municipal Utilities Authority as of February 1, 2024 in accordance with the terms of the employment contract incorporated herein.

**BE IT FURTHER RESOLVED** by the Commissioners of the Old Bridge Municipal Utilities Authority that the Chairman of the Authority is hereby authorized and directed to execute the proposed employment contract and any and all additional documents necessary to realize the intent and purpose of this Resolution.

**BE IT FURTHER RESOLVED** that this Resolution ratifies action taken by the Authority on January 17, 2024;

**BE IT FURTHER RESOLVED** that certified true copies of this resolution be forwarded to Guy Donatelli, Executive Director; Michael Roy, P.E. Staff Engineer, Michelle Smith, Comptroller, and Mitchell B. Jacobs, Esq., Authority Attorney.

  
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Mark Razzoli, Secretary

Motion by: Frank Weber  
Second by: Anita Greenberg  
Ayes: Greenberg, Blair, Weber, Casserly, Walker  
Nays: None  
Absent: Razzoli  
Dated: January 17, 2024  
OBMUA2413.RES

OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. M-7-24

ADMINISTRATION

RESOLUTION

**AUTHORIZING THE EXECUTION OF EMPLOYMENT CONTRACT  
FOR THE POSITION OF COMPTROLLER/CHIEF FINANCIAL  
OFFICER WITH THE OLD BRIDGE MUNICIPAL UTILITIES  
AUTHORITY**

EFFECTIVE \_\_, 2024

**WHEREAS**, for the efficient operation of the Old Bridge Municipal Utilities Authority ("Authority") and in order to retain the services of dedicated and experienced employees, the Authority has a desire and need to authorize an employment agreement for the position of Authority Comptroller/Chief Financial Officer; and

**WHEREAS**, Michelle Smith has served the Authority as Internal Auditor, Benefits Administrator, and presently as Authority Comptroller/Chief Financial Officer, and the Authority deems it necessary and desirable for the efficient operations of the Authority to continue and extend the employment of Michelle Smith as its Comptroller/Chief Financial Officer; and

**WHEREAS**, the Authority wishes to enter into an employment contract with Michelle Smith; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds in the salary line item to cover the maximum dollar value of the position as set forth in the employment contract; and

**WHEREAS**, the proposed employment contract is incorporated by reference in this Resolution and is on file with the Authority; and

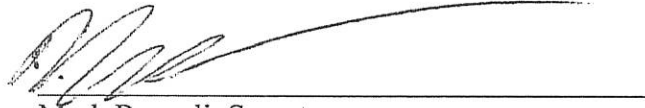
**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Old Bridge Municipal Utilities Authority, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby authorizes an employment contract with Michelle Smith for the position of Authority Comptroller/Chief Financial Officer of the Old Bridge Municipal Utilities Authority as of February 1, 2024 in accordance with the terms of the employment contract incorporated herein.

**BE IT FURTHER RESOLVED** by the Commissioners of the Old Bridge Municipal Utilities Authority that the Chairman of the Authority is hereby authorized and directed to execute the proposed employment contract and any and all additional documents necessary to realize the intent and purpose of this Resolution.

**BE IT FURTHER RESOLVED** that this Resolution ratifies action taken by the Authority on January 17, 2024;

**BE IT FURTHER RESOLVED** that certified true copies of this resolution be forwarded to Guy Donatelli, Executive Director; Michael Roy, P.E. Staff Engineer, Michelle Smith, Comptroller, and Mitchell B. Jacobs, Esq., Authority Attorney.

  
Mark Razzoli, Secretary

Motion by: Frank Weber  
Second by: Anita Greenberg  
Ayes: Greenberg, Blair, Weber, Casserly, Walker  
Nays: None  
Absent: Razzoli  
Dated: January 17, 2024  
OBMUA2414.RES