

**OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
JUNE 21, 2023**

Call to Order: The Regular Meeting of June 21, 2023, was called to order at 11:00 a.m. by Chairman Walker with the Pledge of Allegiance.

Announcement: Chairman Walker announced that this meeting is in conformance with the Open Public Meetings Act. Notice has been published in the Asbury Park Press on January 22, 2022, and in the Home News Tribune on January 22, 2022. Notice of the meeting has been posted at 15 Throckmorton Lane, Old Bridge, at 71 Boulevard West, Cliffwood Beach, and on the OBMUA Website at [www.obmua.com](http://www.obmua.com).

Roll Call: This Public Meeting is being recorded.

Present:

Bruce Walker, Chairman  
Anita Greenberg, Treasurer  
James Blair, Commissioner  
Edward Casserly, Second Alternate Commissioner

Absent:

Frank Weber, Vice Chairman  
Mark Razzoli, Secretary  
Thomas Galante, First Alternate Commissioner

Also Present:

Guy Donatelli, Executive Director  
Michelle Smith, Comptroller  
Michael Roy, P.E.  
Mitchell B. Jacobs, Esq.

Executive Director's  
Report:

Guy Donatelli, Executive Director

Mr. Donatelli said that the Middlesex Water Company has petitioned the BPU again for another rate increase. He said that we are going to have to prepare ourselves for that. He said that if MWC receives the 35% increase that they want, the cost to us will go from \$4,000 per million gallons of purchased water to \$5,000 per million gallons. He said that the impact on our budget is probably close to a million dollars. Mr. Donatelli said that we will be discussing the Middlesex Water Company water rate increase in Executive Session.

Mr. Donatelli said that the another issue with Middlesex Water Company (MWC) is that there was a water break on the 12" service line on the northbound side of Rt. 18 known as the Oak Street MWC Interconnection. He said that the 12" service line comes from MWC's 42-inch transmission main and crosses Rt. 18 to their meter chamber. Mr. Donatelli said that in our contract with MWC, it says they own all service lines up to and including the meter. He said that when this broke, MWC refused to admit ownership of it or repair it because of some disagreement about how it was installed.

Mr. Donatelli said that we went ahead to perform the repair ourselves because of the proximity of the hospital to this location and the critical need for the hospital to be supplied with water, along with the fire protection need of other customers in that area, especially with the high demand of the summer months ahead of us. He said that we kept an accounting of all our out-of-pocket expenses and sent it to Attorney Jacobs. Mr. Donatelli said that we will discuss this further in the Executive Session.

Mr. Donatelli said that regarding the drainage work on Cottrell Road, Middlesex County has awarded a contract to Your Way Construction to perform drainage improvements along a stretch of Cottrell Road between Spring Hill Road and the JCP&L high voltage power line easements. He said that it is approximately 2,300 feet of road improvements including new culverts, drainage piping, catch basins, sidewalk, curb, and paving. Mr. Donatelli said that the Authority's existing cast iron water main conflicts with the proposed drainage work at three locations. He said that the County has asked us to move our water main to allow for construction. The status of this project will be discussed in the Executive Session.

Mr. Donatelli said that the last thing is that we are preparing to update our Organizational Chart.

Mr. Donatelli described what we have now doesn't adequately include a description of our middle management.

Mr. Donatelli said that we made changes to the new chart. Now, he said the Executive Director's position will not be a stand-alone position, it will become a dual role. He said that the position of Executive Director should be one combined with either the Engineer, Comptroller, Water or Sewer Superintendent. Someone in upper management can easily do the Executive Director's job. He said that the same thing goes for the Assistant Executive Director's position that would become a dual role and

not a stand-alone position. He said that the Executive Director and Assistant Executive Director are important but are not time-consuming jobs. He said that by making them dual roles, the person in those positions has a better handle of what is going on in the Authority and throughout the system which saves the Authority a ton of money and provides much more competent staff at the top positions.

Mr. Donatelli from that from there the Organizational Chart is broken down into each division in more detail. He said that in the main office, we have the Comptroller with a B.S. required, however, that position is a contract position, and the salaries are negotiable. Mr. Donatelli said that someone new may or may not receive what the existing Comptroller makes. He said that then the Administrative Secretary and Board Secretary, which is currently Ronnie, will remain. He said that under the Comptroller, it breaks down to the Billing Supervisor/Accounts Payable position which Colleen is taking on. He said that also under the Comptroller is the position of Accountant/Health Benefits which is Jessica. Mr. Donatelli said when Robin leaves, we will bring in someone to do payroll. There are then only two Union personnel in the main office which will operate smoother and eliminate a lot of unnecessary positions.

Mr. Donatelli said that in the Water Division, he is currently performing both the Water Division Superintendent and Executive Director roles. He said that what will happen as he prepares to retire is that there will be a separate Superintendent of Distribution and a Superintendent of Treatment. He said that the Treatment Superintendent deals with the DEP and water treatment plant operations, while the Distribution Superintendent deals with the water distribution system, storage, outages, and limited contact with the DEP. He said that they are T4 and W4 positions, and to get to that level of license, means that you must work under a NJDEP Licensed Operator for a minimum of ten years probably close to 15 years. Mr. Donatelli said that the two Deputies Ray Totten and Wally Tier have their licenses and are currently performing those separate duties. He said that they will take on those titles formally when he turns his NJDEP Operator of Record over to Ray Totten and Wally Tier in the next month or two.

Mr. Donatelli said that there will be one Deputy Superintendent who will take care of the Meter and Maintenance area. He is currently doing it now and will continue. He said that a lot of this explanation is informing the Commissioners of what the organization will look like, but the people have been doing these jobs for quite a bit now.

Mr. Donatelli said that from there, it breaks down to our Distribution Supervisor/Operator. The Chief Operator is a T3 position, and they are encouraged to advance to a Class 4 License.

Mr. Donatelli said when he makes these moves, there is going to be a vacancy in the Distribution Supervisor, and there are people in the hopper that are licensed that he will be promoting in the future.

Mr. Donatelli said that under that level on the Organizational Chart is the Rank and File that are covered under the Union Contract. He said that he will be working with Attorney Jacobs on a separate resolution to memorialize the salaries. He said that if someone moves into a position, they can refer to the salary guide of that position.

Mr. Donatelli said that the Sewer Division does not have a treatment facility, but a massive collection facility. He said that a C4 License is required for the Sewer Division Superintendent who is currently Charlie Winkler. Mr. Donatelli said congratulations to Charlie on his soon retirement.

Mr. Donatelli said that the Sewer Division Deputy Superintendent also requires a C4 License. He said that across the board the Sewer Division Foreman can do just about any job. One Foreman is moving up shortly when this chart is adopted. There is another employee retiring in September, so there will be three Foreman positions remaining in the Sewer Division. Mr. Donatelli said that they then have the Rank-and-File employees that go by the Union Contract.

Mr. Donatelli said that in the Engineering Department, there is the Authority Engineer and Assistant Engineer. He said that they will be contract employees and negotiate with them if they are not existing employees moving up. He said that from there, you have the Engineering Secretary, Engineering Technician, both Non-Union, and the Rank-and-File Employees which are the Inspectors. The employees who are Non-Union in Engineering are because of the sensitivity of their work.

Mr. Donatelli said that concludes his summary of the new Organizational Chart that we are proposing to adopt. He said that he thinks that it is a much more comprehensive look at the Authority' management positions. Mr. Donatelli said that this is what he recommends for Board Approval. He also wanted to especially impress upon the Board the dual roles that are included in the Organizational Chart and have it memorialized in a resolution to make it clear for future Boards.

Attorney Jacobs asked if any of the Commissioners had questions?

Dr. Greenberg said that she sees that there was a lot of time put into the new Organizational Chart and she said that it is organized well.

Attorney Jacobs said that a motion is needed for a resolution approving the Organizational Chart dated July 1, 2023, which will be effective July 1, 2023.

A motion was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes      0 Nays      3 Absent

Chairman Walker commended Mr. Donatelli and said that it was very good and sees that he put a lot of work into it.

A motion to approve the Executive Director's Report was made by Dr. Greenberg and seconded by Mr. Casserly.

The voice vote was as follows:

All Commissioners in attendance were in favor.

No Commissioners opposed.

4 Ayes      0 Nays      3 Absent

Chairman's Report: Bruce Walker, Chairman

Chairman Walker said that he has nothing at this time.

Previous Minutes: **Regular Meeting – February 15, 2023**

A motion to approve the Regular Meeting Minutes of February 15, 2023, was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes      0 Nays      3 Absent

Superintendent's  
Report:

Charles Winkler, Superintendent Sewer Division

Mr. Winkler said that this was his last meeting. He thanked the Board for all their help and support, and Guy Donatelli, Mike Roy, Michelle Smith, Bill Stefanelli, Omar Maldonado and Ernie Gillins for helping to make my job easier.

Mr. Winkler said that the Commissioners had his report, if there were any questions.

There were none.

A motion to approve Mr. Winkler's report was made by Mr. Casserly and seconded by Dr. Greenberg.

There was no discussion.

The voice vote was as follows:

All Commissioners in attendance were in favor.

No Commissioners opposed.

4 Ayes      0 Nays      3 Absent

The Board and Mr. Donatelli wished Charlie Winkler well on his retirement.

Engineering Reports: Michael Roy, P.E.

## **REPORT UPON DEVELOPER'S APPLICATIONS FOR APPROVAL**

### **1. 2G Poor Farm Road, LLC / Old Bridge Pointe W22-703 - Final Water; 35 EDCU'S**

TYPE: RESIDENTIAL

USE: DOMESTIC

BLOCK/LOT: 5000/20 (8.1 Acres)

LOCATION: Located on Poor Farm Rd across from the Cedarview Development (Avery Drive), between Brewster Circle and Cheesequake Road.

DESCRIPTION: Construction of approximately 700 LF of eight-inch (8") DIP to service the proposed 17 duplexes and 1 detached single-family home.

#### **COMMENTS:**

1. Final Review fees have been paid.
2. Township Zoning Board Approval was granted by the Township of Old Bridge on June 3, 2021.
3. The Applicant has indicated that lawn irrigation is not proposed for this site; therefore, lawn irrigation is not included in this approval. If a lawn irrigation system using municipal water is proposed in the future, the plan must be submitted to the Authority to determine the number of additional Equivalent Domestic Consumer Units.
4. The Applicant has indicated that all proposed water mains and Fire hydrants will be dedicated to the Authority.
5. Since the development's internal roads will remain private, the

Applicant shall prepare a deed of easement for a blanket easement of the entire site giving the Authority access to water and sewer utility infrastructure that will be dedicated to the Authority.

6. The size, material and installation of each unit's water service line are also subject to approval by the Township Plumbing Sub-Code Official.

7. Technical requirements sufficient for Final Water Approval have been satisfied.

8. A copy of this report has been supplied to the Contact Person of the Applicant as listed on the application form.

9. Recommend Final Water Approval subject to the following nine (9) conditions:

**CONDITIONS:**

1. Applicant shall pay all applicable fees.

2. The Applicant shall comply with and address all comments in this Engineer's Report dated June 16, 2023.

3. All proposed water mains and fire hydrants shall be dedicated to the Authority.

4. Applicant to schedule a pre-construction meeting at least two (2) weeks prior to commencing any utility construction.

5. Applicant to execute Developer's Agreement for water utility construction which incorporates all requirements of both the Authority and the Township Approvals prior to the pre-construction meeting.

6. Performance Guarantee, Certificate of Insurance and proof of all required permits shall be provided prior to the pre-construction meeting.

7. The Applicant shall construct the water improvements in accordance with the Approved Drawings and permits issued by any Agency having jurisdiction.

8. Applicant to fully comply with the Rules and Regulations of the Authority and any Agency having jurisdiction.

9. This Final Water Approval shall expire one (1) year from the date of the



resolution if no construction has taken place within that one (1) year period, unless otherwise extended by law.

Mr. Roy said that he recommends Final Water Approval subject to the nine conditions in his report.

Attorney Jacobs said that a motion is needed to adopt a resolution for 2G Poor Farm Road, LLC, Old Bridge Pointe W22-703, Final Water – 35 EDCU's subject to comments and the conditions set forth in Mike Roy's Report.

A motion was made by Dr. Greenberg and seconded by Mr. Blair. to adopt a resolution for Poor Farm Road, LLC/Old Bridge Pointe, W22-703, Final Water – 35 EDCU's.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes          0 Nays          3 Absent

## **2. 2G Poor Farm Road, LLC/Old Bridge Pointe S22-553, Final Sewer – 35 EDCU's**

TYPE: RESIDENTIAL

DRAINAGE BASIN: Pricketts Brook

BLOCK/LOT: 5000/20 (8.1 Acres)

LOCATION: Located on Poor Farm Rd across from the Cedarview Development (Avery Drive), between Brewster Circle and Cheesequake Road.

DESCRIPTION: Construction of approximately 880 LF of eight-inch (8") PVC to service the proposed 17 duplexes and 1 detached single-family home.

**COMMENTS:**

1. Final Review fees have been paid.
2. Township Zoning Board Approval was granted by the Township of Old Bridge on July 15, 2021.
3. There are no existing residential dwellings in the area to be provided with municipal sewer service.
4. The Applicant has indicated that all proposed sanitary sewer mains will be dedicated to the Authority.
5. Since the development's internal roads will remain private, the applicant shall prepare a deed of easement for a blanket easement of the entire site giving the Authority access to water and sewer utility infrastructure that will be dedicated to the Authority.
6. The size, slope and installation of each unit's sewer lateral are subject to approval by the Township Plumbing Sub-Code Official.
7. Technical requirements sufficient for Final Sewer Approval have been satisfied.
8. A copy of this report has been supplied to the Contact Person of the Applicant as listed on the application form.
9. Recommend Final Sewer Approval subject to the following ten (10) conditions:

**CONDITIONS:**

1. Applicant shall pay all applicable fees.
2. The Applicant shall comply with and address all comments in this Engineer's Report dated June 16, 2023.
3. There shall be no prohibited waste discharged into the sewer system including discharge from any HVAC system.
4. All proposed sewer mains shall be dedicated to the Authority.
5. Applicant to schedule a pre-construction meeting at least two (2) weeks

prior to commencing any utility construction.

6. Applicant to execute Developer's Agreement for sewer utility construction which incorporates all requirements of both the Authority and the Township Approvals prior to the pre-construction meeting.

7. Performance Guarantee, Certificate of Insurance and proof of all required permits shall be provided prior to the pre-construction meeting.

8. The Applicant shall construct the sewer improvements in accordance with the Approved Drawings and permits issued by any Agency having jurisdiction.

9. Applicant to fully comply with the Rules and Regulations of the Authority and any Agency having jurisdiction.

10. This Final Sewer Approval shall expire one (1) year from the date of the resolution if no construction has taken place at the site within that one (1) year period, unless otherwise extended by law.

Mr. Roy said that he recommends Final Sewer Approval subject to the ten conditions in his report.

Attorney Jacobs said that a motion is needed to adopt a resolution for 2G Poor Farm Road, LLC, Old Bridge Pointe S22-553, Final Sewer – 35 EDCU's subject to comments and the conditions set forth in Mike Roy's Report.

A motion was made by Mr. Casserly and seconded by Mr. Blair to adopt a resolution for Poor Farm Road, LLC/Old Bridge Pointe, S22-553, Final Sewer – 35 EDCU's.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes                      0 Nays                      3 Absent

Dr. Greenberg asked if this applicant will be using water exclusively from Middlesex Water Company.

Mr. Roy said yes, under normal operation, their water will be provided from water that we purchase from Middlesex Water Company because that water comes in at Perrine Road, and then with it, we fill the Sayre Woods Tank. Mr. Roy said that all the customers in that northern area, north of Perrine Road receive that water.

Mr. Donatelli said it would be an unusual operational situation that we would take water from our Browntown WTP and pump it up there.

## **OTHER ENGINEERING REPORTS**

### **1. Manzo Boulevard Warehouses, W21-695, S21-547 – One Year Extension of Final Water and Sewer Approvals**

Mr. Roy reported that on February 16, 2022, the referenced applicant was granted Final Water and Sewer Approvals with Resolution Nos. D-5-22 and D-6-22 which were to expire within one (1) year if no construction took place within that one (1) year. The Applicant has now submitted a request for a one (1) year extension of their Final Water and Sewer Approvals in accordance with our Rules and Regulations.

Manzo Boulevard Warehouse project is a 133,300 SF warehouse with 6,000 SF of two-story office space off Old Water Works Road, near Kennedy International Warehouse on Manzo Boulevard across from the Transcontinental property.

The Applicant indicates that they are currently negotiating with the Township for a Payment In-Lieu of Taxes (PILOT) agreement, as the reason that they have not started construction.

He recommended that a one (1) year extension of time until February 16, 2024, be granted to this applicant for both of their Final Water and Sewer Approvals.

Attorney Jacobs said a motion is needed for resolution granting Manzo Boulevard Warehouse a one-year extension of Final Approval for Water Application W21-695.

The motion was made by Mr. Casserly and seconded by Mr. Blair.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes      0 Nays      3 Absent

Attorney Jacobs said that a motion is needed for resolution for a one-year Extension of Final Sewer Approval for Manzo Boulevard Warehouse, Application S21-547.

A motion was made by Mr. Casserly and seconded by Mr. Blair.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes      0 Nays      3 Absent

## **2. Calvary Chapel Parking Lot Fire Hydrant, W22-706 Release of Water Performance Guarantee**

Mr. Roy reported that the project included the installation of twenty-five (25') LF of six-inch (6") PVC hydrant branch pipe connecting into the existing on-site six-inch (6") water service to provide service to a new on-site fire hydrant required in connection with the new church parking lot.

He also reported on the status of the water utility improvements for this project as follows:

1. Installation and testing of water utility improvements is complete and satisfactory.
2. As-built drawings are approved.

3. This application was for one additional on-site fire hydrant; therefore, no new water meter was installed.
4. The on-site water utility improvements will remain privately owned and maintained by the Applicant.
5. The water escrow account is currently in a surplus of \$1,824 as of April 30, 2023, which will be drawn upon during the close-out of the project, with either the balance returned to the Applicant, or any additional escrow money that may be required during the close-out of the project paid for from the cash bond with the Applicant's permission.

Based upon the status of this application, Mr. Roy recommended a conditional release of the Water Performance Guarantee subject to the payment of any shortfall in the water escrow account during the close-out of the project, and that the water utility improvements will remain privately owned.

He stated that the resolution to release the water performance guarantee should state that the constructed water utility improvements in connection with this project will remain privately owned and not maintained by the Authority. The resolution should also condition the water performance guarantee release upon payment of any shortfall in the water escrow account that may occur during the close-out of the project.

Attorney Jacobs said a resolution is need for Calvary Chapel Parking Lot Fire Hydrant, W22-706 Release of Water Performance Guarantee.

A motion was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes      0 Nays      3 Absent

### **3. Lightbridge Academy, W22-709 – Release of Water Performance Guarantee**

Mr. Roy reported that this project included the installation of a new four-inch (4") PVC combined fire and domestic water service connecting into the existing on-site eight-inch (8") water main to provide service to the new Lightbridge Academy in the former Walgreens building in the Village at Town Center Shopping Center on Route 516 and Cottrell Road.

He also reported on the status of the water utility improvements for this project as follows:

1. Installation and testing of water utility improvements is complete and satisfactory.
2. As-built drawings are approved.
3. A new water meter was installed.
4. The on-site water utility improvements will remain privately owned and maintained by the Applicant.
5. The water escrow account is currently in a surplus of \$726 as of April 30, 2023, which will be drawn upon during the close-out of the project, with either the balance returned to the Applicant, or any additional escrow money that may be required during the close-out of the project paid for from the cash bond with the Applicant's permission.

Based upon the status of this application, Mr. Roy recommended conditional release of the Water Performance Guarantee subject to the payment of any shortfall in the water escrow account during the close-out of the project, and that the water utility improvements will remain privately owned.

He stated that the resolution to release the water performance guarantee should state that the constructed water utility improvements in connection with this project will remain privately owned and not maintained by the Authority. The resolution should also condition the water performance guarantee release upon payment of any shortfall in the water escrow account that may occur during the close-out of the project.

Attorney Jacobs said a motion is needed for a resolution for conditional release of the Water Performance Guarantee for Lightbridge Academy, W22-709.

A motion was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes            0 Nays            3 Absent

**4. Annual Contract for Radio Frequency Meter Reading  
Equipment - Contract No. W21-215  
Extension of Annual Contract - 1 Year**

Mr. Roy reported that on July 28, 2021, the Authority awarded the referenced contract to Rio Supply, Inc. with the attached Resolution No. M-38-21, which was then extended for one year with the attached Resolution No. M-52-22. The last contract extension will expire on July 31, 2023.

He stated that the Contract Documents allow for up to two additional one-year contract extensions upon mutual agreement of both parties using the NJDCA "Index Rate" for any price adjustments in accordance with the Public Contracts Law. Rio Supply, Inc. has agreed to the second one-year extension of this contract.

Mr. Roy reported that Rio Supply, Inc. has performed their work in an effective and efficient manner. Therefore, he recommended a one-year contract extension, with a price adjustment based on the recently published State "Index Rate" of five-point-five percent (5.5%) to Rio Supply, Inc. of Sickerville, NJ.

All other contract provisions shall be in accordance with the same terms and conditions of the original contract. This one-year contract extension will expire on July 31, 2024, at which time this contract will not be able to be further extended and will have to go back out to public bid.

Mr. Roy said he recommends this one-year contract extension.

Attorney Jacobs said a motion is needed for a resolution Extending the Annual Contract for a one-year extension for Radio Frequency Meter Reading Equipment Contract No. W21-215 to Rio Supply, Inc.



The motion was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes      0 Nays      3 Absent

**5. Annual Contracts for 1 Year Extension of Contract Time  
Chemical Supplies for Sewer Division, Contract No. S22-  
224**

Mr. Roy reported that on July 20, 2022, the Authority awarded the referenced contract to Evoqua Water Technologies, LLC with the attached Resolution No. M-50-22, which will expire on July 31, 2023. This contract has never been extended.

He stated that the Contract Documents allow for up to two additional one-year contract extensions upon mutual agreement of both parties using the NJDCA “Index Rate” for any price adjustments in accordance with the Public Contracts Law. Evoqua Water Technologies, LLC has agreed to a one-year contract extension of this contract.

Mr. Roy reported that Evoqua Water Technologies, LLC provides the Authority with the chemical called “Bioxide” which is used for odor control at our sewer pump station sites. They have performed their work in an effective and efficient manner. Therefore, he recommended a one-year contract extension, with a price adjustment based on the recently published State “Index Rate” of five-point-five percent (5.5%), to Evoqua Water Technologies, LLC of Sarasota, Florida.

All other contract provisions shall be in accordance with the same terms and conditions of the original contract. This one-year contract extension will expire on July 31, 2024, at which time we can consider the second one-year contract extension.

Attorney Jacobs said a motion is needed for resolution for Furnishing and Delivery of Chemical Supplies-Sewer Division Contract No. S22-224 Extension of Annual Contract - 1 Year to Evoqua Water Technologies, LLC.

The motion was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes      0 Nays      3 Absent

A motion to accept Mr. Roy's Engineering Report was made by Dr. Greenberg and seconded by Mr. Blair.

The voice vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes      0 Nays      3 Absent

Financial Report: Michelle Smith, Comptroller

Mrs. Smith said that her first item is for a resolution to close out our Bond Issuance Accounts and transfer the remaining balances to the General Fund. She said that these accounts are no longer needed and per our Trust Indenture, can be transferred to our General Funds as long as there is no deficiencies in our Debt Service Accounts.

Attorney Jacobs said that a motion is needed for a resolution to Close Out the 2008, 2012, 2014, and 2016 Cost of Issuance Accounts.

A motion was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes      0 Nays      3 Absent

Mrs. Smith said that the next item in her report is the Revenue and Expense Schedules for the Fiscal Year Ending May 31, 2023. She said that these are preliminary numbers since we are still working on the year end accruals and adjusting entries. Mrs. Smith said that in the Water Division, our revenues are projected to come in over budget by 2.8% because of the high-water usage last summer. She said that this also caused our expenses to come in over budget by 2% because of the additional water we purchased from Middlesex Water Company during the summer months.

Mrs. Smith said that in the Sewer Division, revenues are coming in under budget by 1.8%, but this is offset by the expenses which are running 7% under budget which is due mostly to the decrease in MCUA expense and the Sewer Division capital items.

Mrs. Smith said that is all that she has.

A motion to accept Mrs. Smith's report was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The voice vote was as follows:

All Commissioners in attendance were in favor.

No Commissioners opposed.

4 Ayes      0 Nays      3 Absent

Bills & Claims: Dr. Greenberg said that the bills and claims for this month are for a total amount of \$3,090,908.15.

A motion to approve the bills and claims in the amount of \$3,090,908.15 was made by Mr. Casserly and seconded by Mr. Blair.

There was no discussion.

The voice vote was as follows:

All Commissioners in attendance were in favor.

No Commissioners were opposed.

4 Ayes            0 Nays            3 Absent

Legal Report: Mitchell B. Jacobs, Esq.

Attorney Jacobs said that he does not have a Legal Report but does have some items to discuss in the Executive Session which he will announce when we get to that section of the meeting.

Old Business: None

New Business: None

Open to Public: Chairman Walker said that he is opening the meeting to the public. He said that it is limited to a maximum period of three minutes per person. Chairman Walker opened the meeting to the public at 11:32 a.m. Seeing no hands, he closed the public portion.

Executive Session: Attorney Jacobs said that we will be holding an Executive Session, and the Open Public Meetings Act allows us to discuss certain things in closed session which is outside the public attendance. He said the three issues we are going to be discussing are:

1. Middlesex Water Company Proposed Rate Increase Petition
2. Middlesex Water Company Interconnection Repair Work at Oak Street

### 3. County Drainage Work on Cottrell Road.

Attorney Jacobs said that these are possible litigation matters. Attorney Jacobs said that we expect to be in close session for about a half hour. He said that after we come out of close session, the expectation is that we will be taking some action.

A motion to go into Executive Session was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The voice vote was as follows:

All Commissioners in attendance were in favor.

No Commissioners were opposed.

4 Ayes                      0 Nays                      3 Absent

The Board went into Executive Session at 11:34 a.m.

Resumption of  
Open Session:

The Board returned to public session at 11:57 a.m.

Attorney Jacobs said that a motion is needed for resolution authorizing the OBMUA to File a Petition of Intervention in the Matter of Middlesex Water Company's 2023 Application for Approval of Increase in its rate for water service and Other Tariff Charges.

A motion was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion,

The roll call vote was as follows:

Ayes:                      Greenberg, Blair, Casserly, Walker

Nays:                      None

Absent:                      Razzoli, Weber, Galante

4 Ayes                      0 Nays                      3 Absent

Attorney Jacobs said that a motion is needed for a resolution Authorizing the OBMUA to Enter into a Shared Services Agreement with the Township of Marlboro to provide professional legal and expert utility rate services in the Matter of the Middlesex Water Company's Rate Increase Petition to the New Jersey Board of Public Utilities under DEP Document No. WR2305 whereby the OBMUA will be acting as the Lead Agency.

The motion was made by Dr. Greenberg and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Blair, Casserly, Walker

Nays: None

Absent: Razzoli, Weber, Galante

4 Ayes      0 Nays      3 Absent

Chairman Walker asked if anyone had anything else? There was nothing else. He asked for a motion for adjournment.

Adjournment: A motion to adjourn the meeting was made by Dr. Greenberg and seconded by Mr. Casserly.

The voice vote was as follows:

All Commissioners in attendance were in favor.

No Commissioners were opposed.

4 Ayes      0 Nays      3 Absent

The meeting was adjourned at 12:00 noon.

Respectfully submitted,



Mark Razzoli, Secretary