

**OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
NOVEMBER 14, 2022**

Call to Order: The Regular Meeting of November 14, 2022, was called to order at 11:00 a.m. by Chairman Walker with the Pledge of Allegiance.

Announcement: Chairman Walker announced that this meeting is in conformance with the Open Public Meetings Act. Notice has been published in the Asbury Park Press on January 22, 2022, and in the Home News Tribune on January 22, 2022. Notice of the meeting has been posted at 15 Throckmorton Lane, Old Bridge, at 71 Boulevard West, Cliffwood Beach, and on the OBMUA Website at www.obmua.com.

Roll Call: This Public Meeting is being recorded.

Present:

Bruce Walker, Chairman
Frank Weber, Vice Chairman (Arrived at 11:05 a.m.)
Anita Greenberg, Treasurer
Mark Razzoli, Secretary
John E. Murphy, Commissioner
Edward Casserly, Second Alternate Commissioner

Absent:

Thomas Galante, First Alternate Commissioner

Also Present:

Guy Donatelli, Executive Director
Michelle Smith, Comptroller
Michael Roy, P.E.
Mitchell B. Jacobs, Esq.

Executive Director's
Report:

Guy Donatelli

Mr. Donatelli welcomed Chairman Walker back.

Mr. Donatelli asked if there were any questions from his report, he would be happy to answer them. He said that we have our Solicitation for Qualifications that we are going to advertise for every year. Mr. Donatelli said that the qualifications have to be received by January 18, 2023, for action at the February Reorganization Meeting.

Mr. Donatelli said a Qualifications Committee will evaluate the qualifications, and then make recommendations to the Commissioners at that meeting.

Mr. Donatelli said that is all that he has to report.

Authorization to Advertise for the Solicitation of Professional Qualifications

Chairman Walker asked for a motion to adopt a resolution for Authorization to Advertise for the Solicitation of Professional Qualifications.

A motion was made by Mr. Razzoli and seconded by Mr. Murphy.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: Galante

5 Ayes 0 Nays 0 Absent

A motion to accept Mr. Donatelli's Executive Director's Report was made by Dr. Greenberg and seconded by Mr. Razzoli.

There was no discussion.

The voice vote was as follows:

All Commissioners that were present were in favor.

No Commissioners were opposed.

5 Ayes 0 Nays 0 Absent

Chairman's Report: Bruce Walker, Chairman

Mr. Walker said that he had nothing to report. He said that he would like to thank everyone for their thoughts and prayers. He said that he would like to thank the workers in the Water and Sewer Divisions who are out in the rain and snow, and the Administrative Staff for keeping the place running, and the Management for overseeing everything. Chairman Walker said he is proud to be a member of the MUA.

Mr. Donatelli said that we were all glad that him was back.

Previous Minutes: **Regular Meeting – September 21, 2022**

A motion to approve the minutes of the Regular Meeting of September 21, 2022, was made by Mr. Razzoli and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Executive Session – September 21, 2022

A motion to approve the Executive Session Minutes of September 21, 2022, was made by Mr. Razzoli and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Superintendent's
Report:

Charles Winkler, Superintendent, Sewer Division

Mr. Winkler told Chairman Walker that it was nice having him back.

Mr. Winkler said that he submitted his report, and if there are any questions, he is here to answer them.

Chairman Walker asked if anyone had any questions for Mr. Winkler?

There were none.

A motion to accept Mr. Winkler's Sewer Division Superintendent's Report was made by Mr. Razzoli and seconded by Dr. Greenberg.

There was no discussion.

The voice vote was as follows:

All Commissioners that were present were in favor.

No Commissioners were opposed.

5 Ayes

0 Nays

0 Absent

Engineering
Reports:

Michael Roy, P.E.

REPORT UPON DEVELOPER'S APPLICATION FOR APPROVAL

Mr. Roy said there are none.

OTHER ENGINEERING REPORTS

Redevelopment of Well Nos. 6 & 11 – Award Contract No. W22-226

Mr. Roy reported that sealed bids were opened and read aloud on Thursday, November 3, 2022, at 2:00 P.M. at the Authority's office for the Redevelopment of Well Nos. 6 & 11. A.C. Schultes, Inc. was the lone bidder on this project.

A.C. Schultes, Inc. has not taken any exceptions on their bid proposal, and their unit prices appear to be balanced and in line with the Engineer's Estimate. A.C. Schultes, Inc. has performed well development work for the Authority in the past and has completed all the work in a satisfactory manner. A.C. Schultes, Inc. is also not listed on the State's Debarred List.

Mr. Roy said that he recommends awarding this contract to A.C. Schultes, Inc., of 664 S. Evergreen Avenue, Woodbury Heights, NJ 08097, as the lowest responsible bidder, in the amount of \$201,065.00, if the bid package is deemed legally acceptable.

Mr. Roy said that well redevelopment contracts are used to perform routine preventative maintenance work on our drinking water wells every five (5) to ten (10) years to keep them in good working condition. This preventative maintenance work is funded out of the operating budget from line-item No. 01-003-9030.

A motion to approve the Resolution for the Redevelopment of Well No. 6 & 11, Award Contract No. W22-226 to A.C. Schultes, Inc. was made by Dr. Greenberg and seconded by Mr. Razzoli.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

DCH Honda – W17-667, S17-528, Bond Releases

Mr. Roy reported on the status of the water and sewer improvements for the DCH Honda Building Expansion project is as follows:

1. Installation and testing of water and sewer construction is complete and satisfactory.
2. As-built drawings are approved, mylars and electronic copies have been received.
3. A 3" water meter has been installed to service the entire building including the new addition that was built under this

application.

4. The on-site water and sewer utilities will remain privately owned and not maintained by the Authority.
5. There is currently a shortfall of \$1,163 in the water escrow account. The total shortfall that occurs during the closeout of this project can be paid for from the Applicant's water cash bond amount held by the Authority upon permission from the Applicant.
6. There is currently \$375 remaining in the sewer escrow account. Any shortfall that occurs during the closeout of this project can be paid for from the Applicant's sewer cash bond amount held by the Authority upon permission from the Applicant.

Mr. Roy said that the completed project included the replacement and relocation of 305 LF of 8" water main with an additional on-site fire hydrant, and the replacement and relocation of two (2) on-site sewage pumping stations to service a proposed 29,128 SF addition to the existing Honda Car Dealership on the northbound side of Route 9 near TGI Friday's.

Mr. Roy said based on the status of this application, he recommends a Conditional Release of the Water Performance Guarantee, with the conditions of the payment of any water escrow shortfall and for all the constructed water mains, fire hydrant and water service lines to remain privately owned and not maintained by the Authority.

Mr. Roy said that he is also recommending a Conditional Release of the Sewer Performance Guarantee, with the conditions of payment of any sewer escrow shortfall and all the constructed sewage pump station chambers and equipment, sewer laterals and force mains to remain privately owned and not maintained by the Authority.

A motion to approve the resolution for DCH Honda – W17-667, S17-528, Bond Releases was made by Mr. Murphy and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None
Absent: None
5 Ayes 0 Nays 0 Absent

Mr. Roy said that concludes his report.

A motion to approve Mr. Roy's Engineering Report was made by Dr. Greenberg and seconded by Mr. Razzoli.

There was no discussion.

The voice vote was as follows:

All Commissioners were in favor.

No Commissioners were opposed.

5 Ayes 0 Nays 0 Absent

Financial Report: Michelle Smith, Comptroller

Renewal of the Public Official and Employment Practices Liability Insurance to Greenwich Insurance Company

Mrs. Smith said that her first item is that our Public Official and Employment Practice Liability Insurance is up for renewal. She said that Greenwich Insurance Company came in with the best price of \$50,247, which is an increase of \$2,097. This is a 4% increase over the expiring policy.

A motion to approve the resolution for the Renewal of the Public Official and Employment Practices Liability Insurance was made by Mr. Razzoli and seconded by Mr. Murphy.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Mrs. Smith said that her next item is authorization to advertise for a Rate Hearing for Connection Fees and any other rate changes deemed necessary, which is scheduled for December 21, 2022, at 11:00 a.m. She said this is always done at the completion of our Audit.

A motion was made by Mr. Murphy and seconded by Dr. Greenberg.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Mrs. Smith said that the last item on her report is the Revenue and Expense Schedules for the Five Months Ended October 31, 2022. She said that we are five months into the fiscal year already, and expenses are running a little over budget by 1.6%. Mrs. Smith said that the main category over budget is the Debt Service. She said that this is only over because per our Trust Indentures, we are required to budget our debt payments a year ahead of the actual payments: and this fiscal year happens to be the last payment for the 2003 Loan, which means that the budget for that loan this year is zero. She said that difference accounts for \$550,000 of the overage total of \$590,000.

Mrs. Smith said, however, on the other side, the overage in expenses are offset by the Revenues which are projected to come in over budget by 1.2% for the year due to the increase in water usage this summer. She said that water usage revenue is coming in approximately \$600,000 over budget for the year.

A motion was made by Mr. Murphy to approve Mrs. Smith's Financial Report. It was seconded by Dr. Greenberg.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Bills & Claims: Dr. Greenberg said the Bills and Claims are for a total of \$2,941,658.95.

A motion to approve the Bills and Claims in the amount of \$2,941,658.95 was made by Mr. Murphy and seconded by Mr. Razzoli.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Legal Report: Mitchell B. Jacobs, Esq.

Attorney Jacobs said he does not have a Legal Report. He said that there will not be an Executive Session.

Old Business: NONE

New Business: NONE

Open to Public: Chairman Walker opened the meeting to the public.

Chairman Walker said there is no public wishing to speak. He closed the public portion.

Executive Session: There was no Executive Session.

Adjournment: A motion to adjourn the meeting was made by Mr. Razzoli and seconded by Mr. Weber.

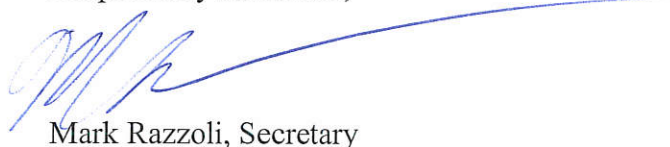
The voice vote was as follows:

All Commissioners that were present were in favor.

No Commissioners were opposed.

The meeting was adjourned at 11:40 a.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to be 'MR', with a long horizontal line extending to the right.

Mark Razzoli, Secretary