

**OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
May 18, 2022**

Call to Order: The Regular Meeting of May 18, 2022 was called to order at 7:00 p.m. by Chairman Walker with the Pledge of Allegiance.

Announcement: Chairman Walker announced that this meeting is in conformance with the Open Public Meetings Act. Notice has been published in the Asbury Park Press on January 22, 2022 and in the Home News Tribune on January 22, 2022. Notice of the meeting has been posted at 15 Throckmorton Lane, Old Bridge, at 71 Boulevard West, Cliffwood Beach, and on the OBMUA Website at www.obmua.com.

Roll Call: This Public Meeting is being recorded.

Present:

Bruce Walker, Chairman
Frank Weber, Vice Chairman (Arrived at 7:13 p.m.)
Anita Greenberg, Treasurer
Mark Razzoli, Secretary
John E. Murphy, Commissioner
Edward Casserly, Second Alternate Commissioner

Absent:

Thomas Galante, First Alternate Commissioner

Also Present:

Guy Donatelli, Executive Director
Michelle Smith, Comptroller
Michael Roy, P.E.
Salvatore J. Alfieri, Esq.
Mitchell B. Jacobs, Esq. (On phone)

Executive Director's
Report:

Mr. Donatelli said that he has the usual items on his report, and asked if anyone had any questions? He said, if not, he will get to the other items.

**Annual Contract for Water Supply Materials, Contract
No. WS22-223.**

Mr. Donatelli said that we need to advertise a materials contract for public bids to purchase various water supply materials for use by our field crews that perform repairs and field services.

Mr. Donatelli said that this current contract will expire at the end of July and the Authority's staff desires to add additional items to the materials

listed in the contract and, therefore, we do not want to extend the contract in its current state for another year.

Mr. Donatelli said that we intend to prepare the Contract Documents in-house and submit them to Mr. Cleary's office for his review and approval in order to have a bid opening date scheduled for presentation to the Commissioners to award this materials contract at a future Board Meeting.

Attorney Jacobs via phone said that a motion is needed for a resolution to advertise a materials contract for public bids for an Annual Contract for Water Supply Materials, Contract No. WS22-223.

A motion was made by Dr. Greenberg and seconded by Mr. Razzoli.

There was no discussion;

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Casserly, Walker

Nays: None

Absent: Weber

5 Ayes 0 Nays 1 Absent

Annual Contract for Sewer Division Chemical Supply, Contract No. S22-224

Mr. Donatelli said that we need to advertise a materials contract for public bids to purchase a Sewer Division odor control chemical that is used in sewer pump stations.

Mr. Donatelli said that this current contract will expire at the end of July, and it needs to be re-advertised for public Bids. This contract has already been extended for an additional two years beyond the original expiration in 2020, and can no longer be extended. We are now required by law to again advertise this contract for public bids.

Mr. Donatelli said that we intend to prepare the Contract Documents in-house and submit them to Mr. Cleary's office for his review and approval in order to have a bid opening date schedule for presentation to the Commissioners to award this materials contract at a future Board Meeting.

Attorney Jacobs (via phone) said that a resolution is needed authorizing the advertisement of a material contract for public bids to purchase Sewer Division Chemical Supply, Contract No. S22-224.

A motion was made by Dr. Greenberg and seconded by Mr. Murphy.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Casserly, Walker

Nays: None

Absent: Weber

5 Ayes 0 Nays 1 Absent

Mr. Donatelli said that the last item in his report is a Shared Services Agreement with Marlboro Township. He said that a Shared Service Agreement with Marlboro Township is needed in order for us to combine efforts to oppose Middlesex Water Company's (MWC) water rate increases. Recently MWC has notified us of a Purchase Water Adjustment Clause water rate increase that we intend to oppose in the Administrative Courts. The opposition involves utilizing the Rate Expert and the Rate Counsel appointed by the Authority at its Reorganization Meeting. Marlboro Township will share in the costs in accordance with this shared service agreement. Mr. Donatelli said that he recommended that we approve this Shared Service Agreement with Marlboro Township.

Attorney Jacobs (via phone) said that just for clarification, this agreement is a little different than what we have done in the past with Marlboro Township. He said that in this case we are the lead agency. We have retained Rate Counsel and the Rate Expert for the purposes of this petition, and other petitions that might come up during the year. He said that Marlboro Township will be joining in with our actions, as opposed to the way we have done it in the past with Marlboro Township being the lead agency.

Attorney Jacobs (via phone) said that a motion for a resolution is needed to approve the Shared Services Agreement with Marlboro Township for the purpose of intervening in the Middlesex Water Company's rate petition dated March 15, 2022 and for any other rate petitions that may be filed by the Middlesex Water Company through January 31, 2023.

The motion was made by Dr. Greenberg and seconded by Mr. Razzoli.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Casserly, Walker

Nays: None

Absent: Weber

5 Ayes 0 Nays 1 Absent

A motion to accept Mr. Donatelli's Executive Director's Report was made by Mr. Murphy and seconded by Dr. Greenberg.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Casserly, Walker

Nays: None

Absent: Weber

5 Ayes 0 Nays 1 Absent

Chairman' Report: Chairman Walker said he has nothing to report.

Previous Minutes: **Regular Meeting – March 14, 2022**

A motion was made to approve the Regular Meeting minutes of March 14, 2022 by Mr. Razzoli and seconded by Dr. Greenberg.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Razzoli, Casserly, Walker

Nays: None

Abstain: Murphy

Absent: Weber

4 Ayes

0 Nays

1 Abstention

1 Absent

Superintendent's
Report:

Charles Winkler, Superintendent, Sewer Division

Mr. Winkler said that he submitted his report, and said if anyone had any questions, he will try to answer them.

There were no questions.

Chairman Walker asked if there was any discussion?

There was none.

A motion to accept the Sewer Division Superintendent's Report was made by Mr. Razzoli and seconded by Dr. Greenberg.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Casserly, Walker

Nays: None

Absent: Weber

5 Ayes 0 Nays 1 Absent

Engineering
Report:

Michael Roy, P.E.

REPORT UPON DEVELOPER'S APPLICATIONS FOR APPROVAL

Mr. Roy said there are no Developer's Applications for consideration.

OTHER ENGINEERING REPORTS

Woodhaven Village Sec. 2, Phase 6 – W96-431, S96-325, Approve Developer Agreements

Mr. Roy said that the Water and Sewer Developer Agreements for the referenced applications have been prepared and signed in accordance with the Final Water and Sewer Approvals granted on December 15, 2021.

The Developer Agreements consist of the standard language, and the

conditions of the Final Water and Sewer Approvals of this applicant to construct approximately 5,075 LF of eight-inch (8") DIP water main to connect into the existing water main on Bell Avenue and through an easement to connect into the existing water main on McCormick Avenue, as well as approximately 4,350 LF of ten-inch and eight-inch (10" & 8") gravity sewer to connect into the existing sanitary sewer on Bell Avenue to service a 66 Single Family Phase of Woodhaven Section 2.

The agreements have been signed by the Developer, and are ready to be considered for authorization to be countersigned by the Authority.

Mr. Roy said that he is recommending this.

Attorney Jacobs (via phone) said that we will do two separate resolutions, one for water and one for sewer.

Attorney Jacobs said that a motion is needed for a resolution to approve the Developer Agreement for Woodhaven Village Sec. 2, Phase 6 – W96-431.

A motion was made by Mr. Casserly and seconded by Mr. Murphy.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Casserly, Walker

Nays: None

Absent: Weber

5 Ayes 0 Nays 1 Absent

Attorney Jacobs (via phone) said that a motion is needed for a resolution to approve the Developer Agreement for Woodhaven Village Sec. 2, Phase 6 – S96-325.

A motion was made by Mr. Casserly and seconded by Mr. Murphy.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Casserly, Walker

Nays: None

Absent: Weber
5 Ayes 0 Nays 1 Absent

Two Girls Waterworks Road – W18-677, S18-536, Approve Developer Agreements

Mr. Roy said that the Water and Sewer Developer Agreements for the referenced applications have been prepared and signed in accordance with the Final Water and Sewer Approvals granted on January 19, 2022.

The Developer Agreements consist of the standard language, and the conditions of the Final Water and Sewer Approvals for this project to construct approximately 700 LF of two-inch (2") water line to provide domestic water service and a separate six-inch (6") water main and on-site fire hydrant connecting into the existing sixteen inch (16") water main in Waterworks Road, as well as an on-site sewer ejector pump with approximately 640 LF of force main connecting into the existing eight-inch (8") sewer in Waterworks Road to service a 5,400 SF concrete batch plant building and a 9,800 SF seven (7) bay garage.

The agreements have been signed by the Developer, and are ready to be considered for authorization to be countersigned by the Authority.

Mr. Roy said that he recommends this.

Attorney Jacobs (via phone) said that a resolution is needed to approve Two Girls Waterworks Road, Water Application No. W18-677 Developer Agreement.

A motion was made by Mr. Razzoli and seconded by Mr. Murphy.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Casserly, Walker
Nays: None
Absent: Weber
5 Ayes 0 Nays 1 Absent

Attorney Jacobs (via phone) said that a resolution is now needed to approve Two Girls Waterworks Road, Sewer Application No. S18-536 Developer Agreement.

A motion was made by Mr. Murphy and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Casserly, Walker

Nays: None

Absent: Weber

5 Ayes 0 Nays 1 Absent

Mr. Weber arrived at 7:13 p.m.

Purchase Closed-Circuit Television (CCTV) Equipment for Sewer Pipe Inspection through HGACBUY National Cooperative

Mr. Roy said that the Authority has a need to purchase new Closed-Circuit Television (CCTV) Equipment for use in its inspection and maintenance of the Authority's sewerage collection system in conjunction with an Asset Management Plan for the Sewer Division. Suitable CCTV Equipment is available from a national cooperative organization called, Houston-Galveston Area Council (HGACBuy). The Authority is a member of this cooperative and has previously purchased similar equipment through the HGACBuy National Cooperative in 2016. The Sewer Division will utilize both CCTV equipped trucks in inspecting the condition of the sewerage collection system.

The Department of Community Affairs has issued guidelines in 2012 for the purchase of goods and services from national cooperative contracts. The State Legislature in 2011 has also passed laws that allow local contracting units, like the Authority, to utilize national co-operative contracts as a method of procurement.

The Authority's Staff has met with the representative of the New Jersey local distributor of a HGACBuy contract vendor, and obtained a price quote for the purchase of CCTV Equipment that would meet the

Authority's needs. The Department of Community Affairs guidelines require that the contracting unit publicly advertise their intent to award a contract to a vendor under a national cooperative contract, to allow other vendors to offer alternatives.

We have complied with the NJ Department of Community Affairs legal requirements which have been reviewed by our General Counsel. The Authority has advertised its intent to award a contract to a vendor of a National Cooperative Organization to purchase Closed Circuit Television Equipment under Contract No. SC01-21A. We have received no written response to the advertisement.

Mr. Roy said that he recommends awarding a contract to purchase CCTV Equipment to RAUSCH Electronics USA, LLC, Contract Vendor to HGACBuy under Contract No. SC01-21A, in the amount of \$315,319.00.

Mr. Casserly asked if having two trucks will increase the lifespan of the trucks?

Mr. Roy said a lot of the town was sewerred in the 1960's, and back then the pipe material they used was not plastic. He said now it lasts forever. Mr. Roy said that in some places it is in very poor condition, and we actually had sewer collapses in some locations. Mr. Roy said we look at the condition of the sewer, and we prioritize what we are going to reline to restore the pipe.

Mr. Roy said it will take a while before we get this truck because of the lead time. It will probably come around Christmas time, even with a purchase order today.

Mr. Roy said that to answer Mr. Casserly's question, with the new vehicle, we will actually be able to have two vehicles go around to these bad areas that have 60-year-old pipes, like Madison Park, Central Park, and Leona Park. He said that they put in the sewers in the 60's when they switched over from septic tanks. He said that we need to put a lot of effort into TV inspecting these old sewers and begin to prioritize and see what needs relining and what does not.

Mr. Roy said that as you know from the SCADA presentation, our employees are now available to do other things within the sewer system, and this task is one of them. He said that by having two crews to go out, we can get a lot of work done. Then in 2026, we can decide if we want to keep two trucks or get rid of one, and only replace one truck. He said that we can make that decision later on, but for at least the next three or four years, we will have two vehicles to go around and catch up on the TV inspecting.

Mr. Donatelli said that we can catch up with these two vehicles. He said that we can see if we do not need two in the future, but now it will generate the information that we need to do the sewer relining that is necessary.

Dr. Greenberg said that by getting out there and inspecting and doing the relining, in the long run it will save the Authority money. She said that this is being proactive, and when you catch up and feel you do not need two vehicles, we can sell one.

Mr. Donatelli said yes, but for now it gives Charlie Winkler the ability to get two crews out there, and start prioritizing enough work that matches our budget of the rehabilitation that we are looking to do every year.

Mr. Winkler said that we are sending a TV crew out every day.

Mr. Donatelli said that this is money well spent.

Chairman Walker said that if there is a maintenance problem, you will have another truck to do the work.

Mr. Weber asked if there is anything that shows some developments held up better than others?

Mr. Donatelli said that it depends more on when the development was built, and the pipe material that was used, such as transite pipe, and if it was, it has a problem. The older ones like Madison Park, Central Park, and Leona Park are the ones with problems.

Mr. Roy said that in the 1970's the sewer industry switched to PVC plastic pipe. We need a program in place to reline the areas that have transite or clay pipe but, we need to see the condition of them first.

Mr. Donatelli said that we have a comprehensive plan, and try to attack it before it attacks us.

Attorney Jacobs (via phone) said that a motion is needed to award a contract to purchase CCTV Equipment to RAUSCH Electronics USA, LLC, Contract Vendor to HGACBUY under Contract No. SC01-21A, in the amount of \$315,319.00.

A motion was made by Mr. Murphy and seconded by Mr. Weber.

Chairman Walker asked if there was any discussion.

Mr. Murphy said that he knows that it was about ten years ago when we bought the last one, about how much did we pay for it?

Mr. Roy said about \$246,000. He said that it has gone up about \$70,000 in six years.

Mr. Murphy said that then this is a good deal.

Mr. Roy said that when we buy something from a cooperative, we are buying something that is discounted in price because we take advantage of the large group that they sell to, and it also streamlines the buying process because their projects and services have already been competitively bid.

Attorney Jacobs (via phone) said that these cooperatives go through a competitive process to get the best price possible.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Purchase of a Trailer Mounted Automatic Valve Operator and Vacuum Excavator for water valve Maintenance through BUYBOARD National Purchasing Cooperative

Mr. Roy said that the Authority has a need to purchase new Trailer Mounted Automatic Valve Operator and Vacuum Excavator Equipment for use in its inspection and maintenance of the Authority's water distribution system for compliance with NJDEP requirements in the Water Division. Suitable automatic valve operator and vacuum excavator equipment is available from a national cooperative organization called, BuyBoard National Purchasing Cooperative (BuyBoard). The Authority became a member of this cooperative at last month's Board Meeting.

The Department of Community Affairs has issued guidelines in 2012 for the purchase of goods and services from national cooperative contracts. The State Legislature in 2011 has also passed laws that allow local contracting units, like the Authority, to utilize national cooperative contracts as a method of procurement.

The Authority's Staff has received a price quote from E.H. Wachs a BuyBoard contract vendor, for the purchase of the automatic valve

operator and vacuum excavator equipment that would meet the Authority's needs. The Department of Community Affairs guidelines require that the contracting unit publicly advertise their intent to award a contract to a vendor under a national cooperative contract, to allow other vendors to offer alternatives.

We have complied with the NJ Department of Community Affairs legal requirements which have been reviewed by our General Counsel. The Authority has advertised its intent to award a contract to a vendor of a national cooperative organization to purchase a trailer mounted automatic valve operator and vacuum excavator equipment under Contract No. 597-19. We have received no written response to the advertisement.

Mr. Roy said that he recommends awarding a contract to purchase a Trailer Mounted Automatic Valve Operator and Vacuum Excavator to E.H. Wachs, 600 Knightsbridge Parkway, Lincolnshire, IL 60069, contract vendor to BuyBoard National Purchasing Cooperative under Contract No. 597-19 in the amount of \$95,874.40.

Attorney Jacobs (via phone) said that a motion is needed for a resolution awarding a contract to purchase a Trailer Mounted Automatic Valve Operator and Vacuum Excavator to E.H. Wachs in the amount of \$95,874.40 contact vendor to BUYBORD National Purchasing Cooperative.

A motion was made by Mr. Razzoli and seconded by Mr. Casserly.

Chairman Walker asked if there was any discussion?

Mr. Weber said that he assumes that we have equipment to move it?

Mr. Donatelli said yes, we already have one of these trailer mounted units, but need a second one to do the work that is required.

Mr. Murphy asked if we still have to get other prices when purchasing through the cooperatives?

Mr. Roy said no. One of the things we have to do with a national cooperative is to put a legal ad in the newspaper, and notify everyone through this ad that we intend to award a contract tonight. He said that this gives everyone notice.

Mr. Murphy asked if the price has to be in the ad?

Mr. Roy said no. He has a copy of the ad to show Mr. Murphy. It asks to give comments, it names the website where we are buying it, and if anyone has any objections to it. They are allowed to object, but they have

to make the objection before the deadline. He said that the DCA published these rules on how to buy from national cooperatives. One of the rules is this newspaper public notification, which we have done.

Mr. Weber said that the cooperative price is generally so low that individual vendors will not be lower.

Mr. Roy said they may look at it, and if they cannot beat it, they do not say anything.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Purchase Electrically Operated Plug Valves for the Old Bridge WTP through the NJWCPS Cooperative

Mr. Roy said that three (3) plug valves that drain the backwash tank at the Old Bridge Water Treatment Plant (WTP) are old, worn out, and leaking. The plug valves are opened and closed during the WTP operation to drain off iron sludge after a filter backwash. This operation is essential in preventing iron sludge build up and allows for the proper operation of the Old Bridge WTP iron removal process.

The Authority recently joined the North Jersey Wastewater Cooperative Pricing System (NJWCPS) and previously used Pumping Services, Inc to purchase a new control panel at Old Bridge WTP. Rapid Pump & Meter Service Co., Inc. also has a contract with this cooperative (Contract No. B279A).

Rapid Pump & Meter Service Co., Inc. provided a price quote dated April 25, 2022 to replace the three (3) Electrically Operated Plug Valves for \$55,890.00. The quote includes the material and labor for three (3) Dezurik Eccentric Plug Valves with electrically operating Limitorque Actuators under the NJWCPS cooperative discount pricing of 5% under their Contract No. B279A.

Mr. Roy said that he recommends that the Authority authorize Rapid Pump & Meter Service Co., to perform this work at the Old Bridge Plant

in accordance with their quote dated April 25, 2022, subject to attorney review.

Attorney Jacobs (via phone) said that a motion is needed for a resolution to purchase Electrically Operated Plug Valves for the Old Bridge WTP through the NJWCPS Cooperative and authorize Rapid Pump & Meter Service Co. to perform this work.

The motion was made by Mr. Razzoli and seconded by Mr. Weber.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Mr. Roy said that before going to his last two items, there is Power Point Presentation describing what a GIS mapping system is and what is its function. He said that GIS stands for Geographical Information Systems. Mr. Roy said that in authorities all over the State what happens when employees retire is that you have a loss of institutional knowledge. He said that when you have employees that for years worked in the system, and have pictures in their head of what happened and where things are located, when they leave, you lose all that institutional knowledge. He said that the GIS is a map, but it is more than a map. It is a computer program where you can retain this institutional knowledge. He said that we want to describe what we have done and where we are going.

Mr. Roy turned the floor over to Ed Traina of CME Associates to make the brief Power Point Presentation of GIS Systems.

Water Division GIS Proposal – Engineering Services to CME Associates

CME was previously authorized in 2016 to develop the base map for a Geographical Information System (GIS) Mapping that included information from both exiting as-build record drawings and field located facilities utilizing the Authority's Global Positioning System (GPS)

equipment. CME heavily relied upon the Authority's staff to gather GPS data points for the incorporation into the GIS map. CME task was to also incorporate the sewer collection system information that was being developed by R3M Engineering and incorporate that information into a layer within the mapping program.

The proposal dated May 5, 2022, from CME for continuation of the GIS Mapping work is broken down into various tasks that include, continuation of the development of the Authority's water asset base map through field acquired data points and as-built record drawings of new construction, and coordination of sewer asset information through coordination with R3M Engineering.

This computer program will allow for ready access to the information as needed in the future. The fee for the Engineering Services is estimated to be approximately \$69,580 as shown in the proposal and detailed in the Project Outline.

Mr. Roy said that he recommends authorizing this work to CME Associates in accordance with their May 5, 2022, proposal, and in accordance with their Water Division Engineering Consultant Contract dated February 2022.

Attorney Jacobs (via phone) said that a motion is needed for a resolution authorizing the Water Division GIS Proposal for Engineering Services to CME Associates for \$69,580.

The motion was made by Mr. Razzoli and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Sewer Division GIS Proposal – Engineering Services to R3M Engineering

R3M was previously authorized in 2016 to convert all of the Authority's AutoCAD mapping of the sewer collection system into a version of AutoCAD that is compatible with the ArcGIS program utilized by CME, and import all of the electronic as-builts of the sewer system that have been collected over the past ten (10) years from developers. They were also authorized to input paper as-built data that included materials of construction, year of installation, inverts and sewer pipes slopes and capacities along with the associated field investigations to verify locations. That work consisted of Phase I and Phase II of the Geographical Information System (GIS) Mapping and Asset Management Support Services.

Phase III of GIS mapping work which was authorized in 2020 was intended to address the areas of the sewer collections system that have missing and no data, and also to begin to resolve conflicts between the GPS locations and the available mapping, and to also provide the first opportunity for the Sewer Division personnel to utilize GIS equipment in the field to remotely access and update the GIS mapping system on their own. This Phase III work was unable to be completed during the Covid-19 Pandemic.

Instead, R3M was only able to put their efforts into updating the database on the CME Computer Server, and increase the functions and the use of the GIS for the Authority's staff. During this time, approximately 70% of the manholes and approximately 60% of the gravity sewers, along with some force main and pump station information were added to the GIS map.

Phase IV of the GIS Mapping work is anticipated to perform the work that R3M was unable to perform during the pandemic. The work is expected to be done during the Spring, Summer and Fall months of this year.

The proposal from R3M dated May 9, 2022, for Phase IV of the GIS Mapping work is broken up into four (4) tasks.

Task 1 The first task involves the necessary field investigations into areas that have limited, or no as-built data to collect the information and input it into the GIS mapping system.

Task 2 Involves the field investigation required to resolve conflicts between the GPS information that is being collected on the existing sewer system and the drawing information.

Task 3 Involves the input necessary to update the Authority's GIS Mapping System located on the CME Computer Server.

Task 4 Involves integrating record drawings as attached files on the GIS Mapping System located on the CME Computer Server.

The costs of these engineering services are detailed in the project outline and the proposal and are listed as follows:

Task 1	GIS Field Data Updates	\$44,000
Task 2	GPS Conflict Resolutions	\$23,500
Task 3	Updating Base Maps	\$15,200
Task 4	Attached Electronic Copies of Record Drawings	\$7,800

Mr. Roy said that he recommends authorizing this work to R3M Engineering in accordance with their May 9, 2022, proposal and their Engineering Service Contract dated February 2022.

Attorney Jacobs (via phone) said that a motion is needed for a resolution authorizing the Sewer Division GIS Proposal for Engineering Services to R3M Engineering in accordance with their May 9, 2022 proposal.

The motion was made by Mr. Razzoli and seconded by Dr. Greenberg.

There was no discussion.

The roll call vote was as follows:

Ayes:	Greenberg, Murphy, Razzoli, Weber, Walker		
Nays:	None		
Absent:	None		
5 Ayes	0 Nays	0 Absent	

A motion to approve Mr. Roy's Engineering Report was made by Dr. Greenberg and seconded by Mr. Razzoli.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Financial Report: Michelle Smith, Comptroller

Mrs. Smith said that the State has approved our Budgets, and they need to be adopted.

**Adopted Budget for Fiscal Year Ending May 31, 2023 –
Water Division**

A motion to adopt the Budget for the Fiscal Year Ending May 31, 2023 for the Water Division was made by Mr. Razzoli and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

**Adopted Budget for Fiscal Year Ending May 31, 2023 –
Sewer Division**

A motion to adopt the Budget for the Fiscal Year Ending May 31, 2023 for the Sewer Division was made by Mr. Weber and seconded by Mr. Murphy.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razolli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Mr. Smith said that the next item is a resolution to fund the OPEB Liability for the Current Fiscal Year in Accordance with GASB 45 by transferring \$311,456 to the Trust for Post-Employment Benefits. She said that this expense has been budgeted for, and by fully funding our Net OPEB Liability for the current year, our liability will remain steady. This will give us a favorable accounting impact and increase our liability to meet our future obligations.

To Fund the OPEB Liability for the Current Year in Accordance with GASB 45

A motion to fund the OPEB Liability for the Current Year in Accordance with GASB 45 was made by Mr. Murphy and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzolli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

A motion to approve the Finance Report was made by Dr. Greenberg and seconded by Chairman Walker.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzolli, Weber, Walker

Nays: None

Absent: None
5 Ayes 0 Nays 0 Absent

Bill & Claims: Dr. Greenberg said that the bills and claims are for a total of \$2,960,970.58.

A motion to approve the bills and claims for a total of \$2,960,970.58 was made by Mr. Razzoli and seconded by Mr. Murphy.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker
Nays: None
Absent: None
5 Ayes 0 Nays 0 Absent

Legal Report: Mitchell B. Jacobs, Esq.

Attorney Jacobs (via phone) said that he does not have a Legal Report.

Old Business: None

New Business: Mr. Razzoli said that he would like to have an Executive Session added to the agenda for the next meeting.

Chairman Walker agreed to have an Executive Session at the next Board Meeting.

Open to Public: Chairman Walker said that the public portion will be limited to a maximum period of three minutes per person.

Chairman Walker opened the meeting to the public.

There was no public present.

Chairman Weber closed the public portion.

Executive Session: None


Adjournment: A motion to adjourn the meeting was made by Mr. Weber and seconded by Dr. Greenberg.

All the Commissioners were in favor.

No Commissioners were opposed.

The meeting was adjourned at 8:02 p.m.

Respectfully submitted,



Mark Razzoli, Secretary