

**OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
FEBRUARY 16, 2022**

Call to Order: The Regular Meeting of February 16, 2022 was called to order at 7:00 p.m. by Chairman Weber with the Pledge of Allegiance.

Announcement: Chairman Walker announced that this meeting is in conformance with the Open Public Meetings Act. Notice has been published in the Asbury Park Press on January 22, 2022 and in the Home News Tribune on January 22, 2022. Notice of the meeting has been posted at 15 Throckmorton Lane, Old Bridge, at 71 Boulevard West, Cliffwood Beach, and on the OBMUA Website at www.obmua.com.

Roll Call: This Public Meeting is being recorded.

Present:

Bruce Walker, Chairman
Frank Weber, Vice Chairman
Anita Greenberg, Treasurer
Mark Razzoli, Secretary
John E. Murphy III, Commissioner
Edward Casserly, Second Alternate Commissioner

Absent:

Thomas Galante, First Alternate Commissioner

Also Present:

Guy Donatelli, Executive Director
Michelle Smith, Comptroller
Michael Roy, P.E.
Mitchell B. Jacobs, Esq.

Executive Director's
Report:

Mr. Donatelli said that the first item that needs action by the Board is to join the North Jersey Wastewater Cooperative Pricing System. He said that we have become aware of a New Jersey State Cooperative that would be beneficial for the Authority to join. The Cooperative is managed through the Passaic Valley Sewerage Commission (PVSC) and the name of the cooperative is called the "North Jersey Wastewater Cooperative Pricing System."

Mr. Donatelli said that the Board will need to pass a resolution that expresses a desire to become a member of the cooperative. The term of membership will expire November 24, 2024 at which time the Authority can seek renewal if we so choose.

Mr. Donatelli said that there are over fifty various MUA's and governmental agencies throughout the State that have joined this cooperative including Middlesex County Utilities Authority and the Township of East Brunswick in our area, seven agencies in Monmouth County and four agencies located in Ocean County. The cooperative offers goods, equipment and services that includes pumps and motor repair, instrumentation equipment, mobile crane with operator, hose couplings, fittings and safety equipment.

Mr. Donatelli said he is recommending that we join this cooperative.

1. Resolution: Authorizing Joining the North Jersey Wastewater Cooperative Pricing System

Attorney Jacobs said that we need a motion for a resolution authorizing Joining the North Jersey Wastewater Cooperative Pricing System.

A motion was made by Mr. Razzoli and seconded by Dr. Greenberg.

Chairman Walker said is there any discussion?

Mr. Weber said that as equipment becomes obsolete, it will be harder to find parts. He asked if we should speculate on buying things in advance?

Mr. Donatelli said that we cannot get parts for the old equipment. He said that we need a brand-new equipment retrofit. He said that equipment parts are usually available for five to seven years at a minimum. He said that when we get fifteen years out of some equipment, it is beyond its life expectancy.

Mr. Murphy said that this is a great idea joining this cooperative.

Dr. Greenberg asked why the places that we normally order from do not carry these parts?

Mr. Donatelli said because they are obsolete.

Mr. Roy said that we are able to find parts only because Joe Korman is able to find them on EBAY.

Mr. Donatelli said that we are harvesting parts out of equipment that we do not use as much to keep some equipment going.

Dr. Greenberg asked why this cooperative has the party while others do not?

Mr. Roy said what that we are going to come back to the Commissioners after we join this cooperative to propose completely upgrading the equipment with more modern equipment where we will be able to get part. The advantage of this cooperative allows us to purchase new equipment over the bid threshold instead of going out to bid. He said that the cooperative has already gone through the New Jersey Procurement Requirements, so that everything is done in accordance with New Jersey Law for Public Bids.

Attorney Jacobs said that this is not only to purchase goods, but also to purchase services as well. He said that the cooperative could have a certain company that is part of the cooperative that provides whatever services the OBMUA might need, and not have to go out for bids.

Mr. Donatelli said that only certain contractors are awarded contracts to be in this, and one of them is a contractor that we could use to service our equipment.

Chairman Walker said the list of Water and Sewer Companies who belong to this cooperative is huge.

A roll call vote on the motion Authorizing Joining the North Jersey Wastewater Cooperative Pricing System was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

2. Resolution: Authorizing Joining the NASPO Value Point Master Agreement for Verizon Services

Mr. Donatelli said that his next item is to join the NASPO ValuePoint Master Agreement for Verizon Service. He said that we have also become aware of another National Cooperative that would be beneficial for the Authority to join. Mr. Donatelli said the cooperative is the "National Association of State Procurement Official (NASPO) ValuePoint. He said that the services will be provided through the Contractor Cellco Partnership, D/B/A Verizon Wireless.

Mr. Donatelli said that Verizon is requesting us to execute the Participating Addendum of Master Agreement between the State of Utah and NASPO ValuePoint. The Board will need to pass a resolution that

authorizes the Authority to execute the Participating Addendum. The term of membership will expire August 11, 2024 at which time the Authority can seek renewal if we so choose.

Mr. Donatelli said joining this cooperative will be beneficial to the Authority as it will provide access to cellular services plans and devices more suited to our communication needs at favorable terms and pricing.

A motion to authorize joining the National Association of State Procurement Official (NASPO) was made by Dr. Greenberg and seconded by Mr. Razzoli.

Mr. Murphy said that he read that we are the eleventh largest water company in the State.

Chairman Walker said is there any discussion?

There was none.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Mr. Donatelli said the last item in his report for action by the Board has to do with Succession Planning – Water Division.

Mr. Donatelli said that there is a need in the Water Division to fill two open supervisory positions due to retirements. One retirement occurred last year in June, and the other retirement is occurring next month. He said that he would like to fill these positions through the promotion of two of our current employees, Jim Blair, Jr. and John Herzig.

Jim is in the Union, and has been with the Authority for ten years and has acquired the knowledge and skills, and also possesses the NJDEP Operator's License required to fill this supervisory position. Jim would be promoted to the position of Distribution/Maintenance Supervisor.

John Herzig has over 40 years of utility construction experience, and that knowledge and experience has been a great asset to the Authority from the time that he became a non-union employee of the Authority. John has

been acting as Supervisor of Field Crews since the retirement last year of the Distribution Supervisor, and he recommended that he be permanently promoted to this position. The base salary for both positions is \$114,000 which includes all overtime during off hours of nights and weekends.

**3. Resolution: Promotion of James Blair, Jr. to
Distribution/Maintenance Supervisor**

Attorney Jacobs said that a motion is needed for a resolution to promote James Blair, Jr. to Distribution/Maintenance Supervisor at a salary of \$114,000.

The motion was made by Dr. Greenberg and seconded by Mr. Murphy.

Chairman Walker asked if there was any discussion?

Mr. Weber said that he would like to commend the management of the OBMUA with Guy Donatelli for having the foresight of investing money in education.

Mr. Donatelli said that it is the same on the Sewer Division side. He said that Charlie Winkler has a full complement of licenses. Mr. Donatelli said that the Authority is in good shape as far as succession planning. There is a lot of depth.

Chairman Walker asked for the roll call.

The roll call was as follows:

Ayes:	Greenberg, Murphy, Razzoli, Weber, Walker		
Nays:	None		
Absent:	None		
5 Ayes	0 Nays	0 Absent	

4. Resolution: Promotion of John Herzig to Distribution Supervisor

Attorney Jacobs said that the next resolution is for the promotion of John Herzig to Distribution Supervisor at an annual salary of \$114,000.

The motion was made by Mr. Razzoli and seconded by Mr. Weber.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Mr. Donatelli said that concludes his report.

A motion to approve the Executive Director's Report was made by Mr. Razzoli and seconded by Dr. Greenberg.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Chairman's Report: Bruce Walker, Chairman

Chairman Walker said he does not have a report.

Previous Minutes: **Regular Meeting – December 15, 2021**

A motion to approve the Minutes of the Regular Meeting of December 15, 2021 was made by Dr. Greenberg and seconded by Mr. Weber.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Razzoli, Weber, Walker

Nays: None

Abstention: Murphy

Absent: None

4 Ayes 0 Nays 1 Abstention 0 Absent

Executive Session – December 15, 2021

A motion to approve the Executive Session Minutes of December 15, 2021 was made by Dr. Greenberg and seconded by Mr. Razzoli.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Razzoli, Weber, Walker

Nays: None

Abstention: Murphy

Absent: None

4 Ayes 0 Nays 1 Abstention 0 Absent

**Superintendent's
Report:**

Charles Winkler, Superintendent, Sewer Division

Mr. Winkler said that he submitted his report, and asked if anyone had any questions, he would be happy to answer them.

Dr. Greenberg said that she has a few questions.

Dr. Greenberg asked about 34 Brandeis Road which had a complaint about a smell that appeared to be from skunks.

Mr. Winkler said the homeowner stated that they had a strong smell inside his house and basement. He said that we checked our sewer main, which was flowing fine. Mr. Winkler said that we found no sewer issues and the smell appears to be coming from skunks in the area. He said that the homeowner was notified, and the homeowner will air out his house to help with the smell.

Dr. Greenberg also asked about 26 Twain Avenue where it says that the homeowner was advised to remove the sump pump pipe from the sanitary sewer that was causing the odor. She asked if residents are allowed to do that?

Mr. Winkler said no, some people hook their sump pumps into the sewer lateral because it is easier to get rid of groundwater than building a discharge location outside. He said that it is dangerous and the residents can get sewer gases inside of their homes because there is no plumbing trap on these connections.

Mr. Roy said that sometimes a dry well that was built outside the house gets plugged up, and rather than spending the money to fix the dry well they just connect into the sanitary sewer lateral to their house.

Mr. Murphy asked if we tell them to do it?

Mr. Roy said no, we would never tell them to do it.

Mr. Roy said it is a prohibitive discharge in our Rules and Regulations.

Attorney Jacobs said that we should send a written notice telling them not to do this?

Mrs. Smith said that it is on their bills.

Dr. Greenberg asked what was the problem at the Foxborough Pump Station?

Mr. Winkler said that repairs were made, and the pump station was put back to normal operation. He said that the problem could have been caused by the freeze and thaw this winter. We said that we had to dig it up, and fix it.

A motion to approved Mr. Winkler's Superintendent's Report was made by Mr. Murphy and seconded by Mr. Weber.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Engineering Reports:

Michael Roy, P.E.

REPORT UPON DEVELOPER'S APPLICATIONS FOR APPROVAL

Manzo Boulevard Warehouse/BH Manzo Blvd., LLC/7 EDCUs
(4 Domestic + 1 Fire + 2 Irrigation)

5. Resolution: Water Application for Final Approval W21-695

TYPE: COMMERCIAL

USE: DOMESTIC, FIRE PROTECTION AND IRRIGATION

BLOCK/LOT: 5001/13.24 (9.46 Acres)

LOCATION: Off of Old Water Works Road, near Kennedy International Warehouse on Manzo Boulevard across the street from the Transcontinental Property.

DESCRIPTION: Construction of approximately 125 LF of six- and eight-inch (6" and 10") DIP connecting into the existing twelve inch (12") main in Manzo Boulevard to service a 139,300 SF warehouse with 6,000 SF of office space.

COMMENTS:

1. Final Review fees have been paid.
2. The Authority granted Tentative Approval on August 25, 2021. Township Preliminary and Final Zoning Board Approval was granted on December 17, 2020. The ownership of the referenced property has been transferred from 2G Manzo, LLC, to BH Manzo Blvd, LLC.
3. The Applicant has indicated that the fire flow demand for the fire suppression system is 1,500 gpm at 80 psi. A hydrant flow test performed on June 10, 2021 indicates that the Authority's water distribution system has this fire flow available, but the building will need a fire pump to achieve the fire suppression pressure requirements.
4. Applicant has acknowledged that all proposed water mains and fire hydrants will remain privately owned and maintained by the Applicant.
5. The building's water service line shall be sized in accordance with the hydraulic calculation demand by a professional engineer who specializes in fire suppression and approved by the Fire Sub-Code Official at the time of Building Permit application.

6. Technical requirements sufficient for Final Water Approval have been satisfied.
7. A copy of this report has been supplied to the Contact Person of the Applicant as listed on the application form.
8. Recommend Final Water Approval subject to the following ten (10) conditions:

CONDITIONS:

1. Applicant shall pay all applicable fees.
2. The Applicant shall comply with and address any and all comments in this Engineer's Report dated February 10, 2022.
3. All proposed on-site and off-site water mains to remain privately owned and maintained by the Applicant.
4. The Applicant shall coordinate the utility plans approved under this application with the architectural design of this commercial building as it relates to the water service.
5. Applicant to schedule a pre-construction meeting at least two (2) weeks prior to commencing any utility construction.
6. Applicant to execute Developer's Agreement for water utility construction which incorporates all requirements of both the Authority and the Township Approvals (including a water maintenance plan) prior to the pre-construction meeting.
7. Wet cut fee, Performance Guarantee, Certificate of Insurance, and proof of all required permits shall be provided prior to the pre-construction meeting.
8. The Applicant shall construct the water improvements in accordance with the Approved Drawings, and permits issued by any Agency having jurisdiction.
9. Applicant to fully comply with the Rules and Regulations of the Authority and any Agency having jurisdiction.
10. This Final Water Approval shall expire one (1) year from the date of the resolution or as otherwise extended by law if no construction has taken place within that period.

Mr. Roy recommend Final Water Approval subject to the ten Conditions in his report.

A motion for Final Water Approval for Water Application W21-695 for Manzo Boulevard Warehouse/BH Manzo, LLC/7 EDCUs (4 Domestic + 1 Fire Line +2 Irrigation) – Commercial was made by Mr. Murphy.

The motion was seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Manzo Boulevard Warehouse/BH Manzo Blvd, LLC/7 EDCUs
(4 Domestic + 1 Fire Line = 2 Irrigation – Commercial

6. Resolution: Sewer Application for Final Approval – S21-547

TYPE: COMMERCIAL

DRAINAGE BASIN: PRICKETTS BROOK

BLOCK/LOT: 5001/13.24 (9.46 Acres)

LOCATION: Off of Old Water Works Road, near Kennedy International Warehouse on Manzo Boulevard across the street from the Transcontinental Property.

DESCRIPTION: Construction of approximately 110 LF of four inch (4”) sanitary lateral connecting lateral connecting into the existing gravity sewer in Manzo Boulevard to service a 139,300 SF warehouse with 6,000 SF of office space.

COMMENTS:

1. Final Review fees have been paid.

2. The Authority granted Tentative Approval on August 25, 2021. Township Preliminary and Final Zoning Board Approval was granted on December 17, 2020. The ownership of the referenced property has been transferred from 2G Manzo, LLC, to BH Manzo Blvd, LLC.
3. Applicant has acknowledged that all proposed sewer lines will remain privately owned and maintained by the Applicant.
4. The size, slope and installation of the on-site sewer lateral is subject to approval by the Township Plumbing Sub-Code Official.
5. Technical requirements sufficient for Final Sewer Approval have been satisfied.
6. A copy of this report has been supplied to the Contact Person of the Applicant as listed on the application form.
7. Recommend Final Sewer Approval subject to the following eleven (11) conditions:

CONDITIONS:

1. Applicant shall pay all applicable fees.
2. The Applicant shall comply with and address any and all comments in this Engineer's Report dated February 16, 2022.
3. There shall be no prohibited wastes discharged into the sewer system including discharge from any HVAC system.
4. All proposed on-site and off-site sewer lines to remain privately owned and maintained by the Applicant.
5. The Applicant shall coordinate the utility plans approved under this application with the architectural design of this commercial building as it relates to sewer service.
6. Applicant to schedule a pre-construction meeting at least two (2) weeks prior to commencing any utility construction.
7. Applicant to execute Developer's Agreement for sewer utility construction which incorporates all requirements of both the Authority and the Township Approvals prior to the pre-construction meeting.
8. Performance Guarantee, Certificate of Insurance and proof of all required permits shall be provided prior to the pre-construction

meeting.

9. The Applicant shall construct the sewer improvements in accordance with the Approved Drawings and permits issued by any Agency having jurisdiction.
10. Applicant to fully comply with the Rules and Regulations of the Authority and any Agency having jurisdiction.
11. This Final Sewer Approval shall expire one (1) year from the date of the resolution or as otherwise extended by law if no construction has taken place within that period.

Mr. Roy recommended Final Sewer Approval for Sewer Application S21-547 for Manzo Boulevard Warehouse/BH Manzo, LLC/7 EDCUs (4 Domestic + 1 Fire Line + 2 Irrigation – Commercial subject to the eleven Conditions in his report.

A motion was made by Mr. Murphy and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes:	Greenberg, Murphy, Razzoli, Weber, Walker	
Nays:	None	
Absent:	None	
5 Ayes	0 Nays	0 Absent

OTHER ENGINEERING REPORTS

7. **Resolution: Renaissance Apartments, W16-659, S16-520, Performance Bond Releases**

Mr. Roy reported that the status of the water and sewer improvements for this project is as follows:

1. Installation and testing of water and sewer construction is complete and satisfactory.
2. As-built drawings are approved, mylars and electronic copies have been received.
3. The eight-inch (8") water main within the Spring Valley Road public

- right-of-way has been dedicated.
4. The Foxborough 1 (Old Amboy Road) and Foxborough 2 (Schindler Drive) sewer pump station improvements have been dedicated.
 5. The water meter has been installed.
 6. The on-site sewer improvements will remain privately owned and maintained by the Applicant.
 7. The on-site water mains will remain privately owned and maintained by the Applicant.

This project included the relocation of an existing on-site manhole and eight-inch (8") PVC sewer main that was previously constructed by Foxborough Route 9 Offices that connects into a gravity sewer main in Old Amboy Road and construction of approximately 1,500 LF of eight-inch (8") DIP on-site water main looping around the apartment building and connecting to an existing water main in Amboy Road at two (2) different locations to service three (3) story, one-hundred fifty (150) unit apartment building with a swimming pool.

Off-site water and sewer improvements included modifications to the Old Amboy Road and Schindler Drive sewer pump stations and approximately 1,700 LF of eight-inch (8") PVC off-site water main connecting an existing eight-inch (8") stub in Spring Valley Road to an existing twelve-inch (12") stub in Route 18 to accommodate the proposed demand of the applicant's project.

Based on the current status of this application, he recommended a conditional release of the Water Performance Guarantee. The resolution to release the water performance guarantee, should state that the Authority is accepting ownership and maintenance of the water mains within the public right-of-way of Spring Valley Road, conditioned upon the submission of a two (2) year water maintenance bond in the amount of \$17,950, which represents fifteen percent (15%) of the off-site water utility construction on Spring Valley Road. The resolution should also state that the on-site water mains will remain privately owned and maintained by the commercial property.

In addition, he recommended release of the Sewer Performance Guarantee without conditions. The resolution to release the sewer performance guarantee, should state that the constructed sewer utilities will remain privately owned and maintained by the commercial property.

Mr. Roy recommended approval of the Resolution for Renaissance Apartments, W16-659, Performance Bond Release with the condition based upon the submission of a two-year maintenance bond in the amount of \$17,950.

Dr. Greenberg asked if they have problems in the future with their onsite water and sewer system, then they don't call the OBMUA? She asked if they call the OBMUA would you help them?

Mr. Roy said that it depends, we could do work at a cost in accordance with our Rate Schedule. He said that if they call us we could help them to isolate the water main so that a contractor can repair it. They have a maintenance plan that they have to follow.

Attorney Jacobs asked for record keeping, is it better to do two separate resolutions?

Mr. Roy said yes.

Attorney Jacobs said that the first one is for a motion for Application W16-659, Renaissance Apartments, Performance Bond Release subject to the conditions and comments set forth in Mr. Roy's February 10, 2022 Report.

The motion was made by Mr. Razzoli and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Attorney Jacobs said that a motion is needed for Renaissance Apartments, S16-520, Performance Bond Release subject to the conditions and comments set forth in Mr. Roy's February 10, 2022 Report.

The motion was made by Mr. Murphy and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

8. Resolution: Phillips Drive Sanitary Sewer Improvements – Contract No. 2021-01, Change Order #1, Final Quantities Change Order

Mr. Roy reported that this Change Order consists of the extra work to relocate the pump station force main during the course of the work that included a sand bedding under the ductile iron force main, material cost to replace the electrical power supply, relocating and replacing an existing fire hydrant, and the cost to import an additional amount of select backfill than what was provided for in the Contract Documents. The soil conditions that were encountered were unexpectedly all clay soil, which required removal and replacement with select backfill, and the force main relocation work was unforeseen in that the force main was not in the location that was expected and shown on the drawings, and was required to be relocated on sand bedding.

The Change Order also consists of the decreases in the contract work due to the work not needing traffic control, nor needing JCP&L's involvement to hold up an on-site utility pole. Decreases were also due to less work to relocate the existing sewer cleanout from the pump station, other utility conflicts and miscellaneous concrete repairs which were also less than the amount in the Contract Documents.

The total cost of this Change Order No. 1 is \$71,370 which is a 19.5% increase in the contract amount of \$366,000 to a new contract amount of \$437,370. The change order also extends the Substantial Completion dated sixty-six (66) days from October 25, 2021 to December 30, 2021, with the Final Completion date forty-five (45) days later on March 15, 2022.

This Change Order is ready to be considered for approval by the Authority.

Mr. Roy said that he is recommending this change order which was prepared by R3M Engineering.

Mr. Roy said that if this work was required in the original contract, it would have cost more than the \$366,000 original bid.

Mr. Roy said he is recommending approving this Change Order, and Greg Brady is here from R3M, and he has also recommended approving it in a letter from his office.

Mr. Greg Brady said that the extension of time allowed us to negotiate regarding replacement of the electrical service and in the time delay it allowed us to do the work during Christmas week when school was out.

He said that we were able to get everything done, and it did not affect the schools.

Attorney Jacobs said that we need a motion for a resolution approving the Final Quantities Change Order for the Phillips Drive Sanitary Sewer Improvements under Contract No. 2021-01 which will increase the contract by \$71,370 which is a 19.5% increase and extend the substantial completion date by 66 days from October 25, 2021 to December 30, 2021, and the final completion day by 45 day which will be March 15, 2022.

A motion was made by Mr. Murphy and seconded by Mr. Casserly.

Chairman Walker asked if there was any discussion?

Mr. Weber asked if we keep records of our total capital improvement costs including the overruns, so that we can say at the end of year, what the total amount turned out to be. He asked if we ever used it in any of our PR? He said we should probably look at that, and the Commissioners can decide what they want to put it in our PR, so that people know that our capital improvements make up a big part of our expenses.

Mrs. Smith said yes, we keep a record.

There was no further discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

A motion to approve Mr. Roy's Engineering Report was made by Dr. Greenberg and seconded by Mr. Razzoli.

Attorney Jacobs said that there is nothing that requires us to accept reports, so if the Commissioners want to do away with that at the next meeting we can or continue to accept the reports.

Mr. Weber said that we could also approve the reports by voice vote.

Attorney Jacobs said that those are the three options to think about.

Financial Report: Michelle Smith, Comptroller

9. Resolution: Renewal of Yearly Maintenance Contract with Harris Computer System

Mrs. Smith said that our yearly maintenance contract with Harris Computer Systems needs to be renewed. They provide our computer software support for our billing, payroll, and accounting programs. The contract price is \$25,998.68 for the period 4/1/22 – 3/31/23. This is an increase of \$1,355 over last year's contract.

Attorney Jacobs said that a motion is needed for a resolution approving the renewal of the yearly maintenance contract with Harris Computer System.

The motion was made by Mr. Murphy and seconded by Dr. Greenberg.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Mrs. Smith said that her report includes a schedule entitled "Authority Schedule of Commissioners, Officer, Key Employees, Highest Compensated Employees" which needs to be submitted. She said that she attached the form with the information already include that the Commissioners provided last year. She asked the Commissioners to review the forms and make any changes (if necessary), as it pertains to the calendar year 2021; and return to her by March 14, 2022.

Mrs. Smith said, lastly, she just wanted to mention, in case any residents ask about it or if the Commissioners know of someone who may take advantage of it, that in some cases installment payments can be made for water and sewer charges.

She said that on the bills, will be a message saying that if you have a past-due balance, you may be eligible to take advantage of an installment plan, and to call the office for more information. She said that basically residents can make a payment of their past due balance in installments for up to a year with no interest provided that they pay their current bills on time. She said that this is something that we had to offer because it was

required by the Governor's office as a result of the Public Health Emergency.

A motion to approve Michelle Smith's Financial Report was made by Mr. Murphy and seconded by Mr. Casserly.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Bills & Claims: Dr. Greenberg said the Bills & Claims are for \$2,783,180.25.

A motion to approve the Bills & Claims in the amount of \$2,783,180.25 was made by Mr. Murphy and seconded by Mr. Weber.

There was no discussion.

The roll call vote was as follows:

Ayes: Greenberg, Murphy, Razzoli, Weber, Walker

Nays: None

Absent: None

5 Ayes 0 Nays 0 Absent

Legal Report: Mitchell B. Jacobs, Esq.

Attorney Jacobs said he does not have a Legal Report this month.

Old Business: Chairman Walker said that the agenda says none under Old Business, but does anyone have anything?

There was none.

New Business: Mr. Murphy asked what was the estimate of the population in Old Bridge?

Mr. Totten said that going by the census it says about 66,000.

Mr. Murphy asked how many water samples for bacteria testing have to be taken each month?

Mr. Totten said according to the rules, 70 samples a month are required until you hit 70,000 people.

Mr. Totten said that he does not know if the Commissioners get a copy of the bacteria test report? He said it would be easy for him to increase the sampling quantity to 80 samples.

Mr. Weber said that we picked up approximately 500 people in the 2020 census. He said that during in the economic collapse that ended in 2018, the housing industry went nowhere. The bad housing market actually started in Old Bridge around 2006 when the contractors and developers stopped building homes in any real numbers. He said that prior to that time, they were building between 250 and 275 homes per year, mostly single family and some condos. Mr. Weber said that now they are averaging about 40 to 50 homes being built per year.

Mr. Totten said that the school population is actually less now compared to ten years ago.

Mr. Weber said that we went from 10,800 to 7,900 students now. He said that we lost 20% of school population.

Mr. Weber said that the mean age of residents in town went from 36 ½ years old to 43 ½ years old, so the population is aging out, and they are not having young kids.

Chairman Walker asked if there was any other new business?

There was none.

Open to Public: Chairman Walker opened the meeting to the public at 7:37 p.m. for a maximum period of three minutes per person.

Chairman Walker asked if we had any public present who wished to be heard?

Chairman Walker seeing no hands, closed the public portion.

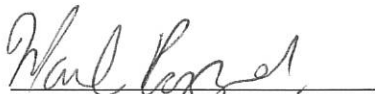
Adjournment: A motion to adjourn was made by Mr. Razzoli and seconded by Greenberg.

A voice vote of the Commisioners was all in favor.

No nays.

The meeting was adjourned at 7:39 p.m.

Respectfully submitted,


Mark Razzoli, Secretary