

OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
August 19, 2015

Call to Order: The Regular Meeting of August 19, 2015 was called to order at 7:00 p.m. with the Pledge of Allegiance by Arthur Haney, Chairman.

Announcement: Chairman Haney announced that this meeting is being held in conformance with the Open Public Meetings Act. Notice has been given to the newspapers and notice of the meeting has been posted in public places.

Roll Call: Present:
Arthur Haney, Chairman
Richard Greene, Vice Chairman
Edward Testino, Secretary (arrived at 8:16 p.m.)
Anita Greenberg, Treasurer
Frank Weber, Assistant Treasurer
Brian Cahill, 1st Alternate
Paul Carlock, 2nd Alternate

Absent:
None

Also Present: Guy Donatelli, Executive Director
Michelle Smith, Comptroller
Michael Roy, P.E.
James Cleary, Esq.

Executive Director's
Report: Guy Donatelli, Executive Director

Monthly Distribution and Drinking Water Analysis

Executive Director Donatelli discussed the Drinking Water Analysis-Monthly Coliform Summary Report from Garden State Labs and the Monthly Water Distribution for July 2015 that indicated that there was no coliform found during the monthly testing.

Electrical Services

Executive Director Donatelli stated that there is a need to advertise for public bids for the service contract to perform both scheduled and emergency electrical services for the Authority. The current annual contract will expire on September 30, 2015 and cannot be extended. The bid opening date is scheduled for September 3,

2015 for presentation to the Commissioners to award this service contract at the September 16, 2015 meeting.

Union Negotiations

Executive Director Donatelli stated that negotiations are ongoing. There were no negotiation meetings in August due to scheduling conflicts. A meeting will be scheduled after Labor Day to continue negotiations.

Personnel

To be discussed in Executive Session.

Mr. Haney stated that it appears that in consideration of the changes in the billing system and the need for enhanced communication with the public, there is a need for an RFQ for a public relations firm to serve the interests of the Authority in this respect.

Executive Director Donatelli added that the changes to the operations of the Authority break down into three categories: rates, compliance, and changes to the billing. Securing a public relations firm prior to these changes will educate the public as to what they can expect. Video clips demonstrating what is done to achieve safe drinking water and the continuous removal of waste water will also enhance the public's opinion of the Authority.

Dr. Greenberg expressed her opinion that this would be very positive for the Authority as well as the residents.

Executive Director Donatelli stated that he intended to participate in Old Bridge Day and interact with the residents again this year and to introduce other assets of the Authority.

Dr. Greenberg stated that this would be a good way to dispel inaccurate information that the residents may be receiving.

Mr. Greene stated that he had spoken about this several years ago. Although he will go along with the proposal, his contention is that the Commissioners, as well as the employees, are the best representatives of the Authority. He agrees that the Authority should have more exposure on OBTV via videos. There should also be independent individuals represented at Township Council meetings. There has to be more active response among the Commissioners to enhance public opinion.

Mr. Greene also stated that the reality of this public relations firm is because of politicians who want to be successful in the forthcoming election on the "back" of the Authority. He reiterated his support of a PR firm, but repeated and emphasized his contention that there is no one who knows the Authority better than the Commissioners who should be publicizing the assets of the Authority by being resident friendly, etc.

Dr. Greenberg stated that although she agrees with Mr. Greene, her feeling is that the average resident will believe the political "spin" that they receive about the Authority and that is why a public relations group will be so valuable.

Mr. Greene reminded the Commissioners that residents have made a comparison to the lessor rates in Sayreville, but that town has two increases pending in January 2016 and January 2017. The Sayreville residents pay a portion of the cost of their utility fees through their real estate taxes.

Executive Director Donatelli stated that Sayreville's water rates do not support their water system. The taxpayers support it.

Mr. Greene also stated that upon his review of the water distribution information in the Executive Director's Report for July, he noted that the Authority was down as compared to last year. The Authority is pumping less water, but using more Middlesex Water than in 2014.

Executive Director Donatelli explained that there were two wells that were out (25% of both wells) the first week of July. Both plants are now running at capacity, and Middlesex Water is set at three million or less which for this time of the year is good.

Dr. Greenberg stated that with regard to the PR issue, there are only so many residents that the Commissioners can reach; whereas, a public relations firm will have a wide access.

A motion to solicit RFQ's for a public relations firm was made by Mr. Haney and seconded by Dr. Greenberg.

The roll call was as follows:

AYES: Greenberg, Weber, Cahill, Haney

NAYS: None

ABSTAIN: Greene

ABSENT: Testino

4 Ayes 0 Nays 1 Abstain 1 Absent

Previous Minutes:

Regular Meeting - June 17, 2015

A motion to approve the previous minutes *with a minor correction* to page three was made by Dr. Greenberg and seconded by Mr. Weber.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

Executive Session - June 17, 2015

A motion to approve the previous minutes was made by Mr. Haney and seconded by Dr. Greenberg.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

Superintendent's
Report:

Al Lunkenheimer, Superintendent Sewer Division

A motion to approve the Superintendent's Report as included in the Commissioners' packets was made by Mr. Weber and seconded by Mr. Greene.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

Engineering Reports: Michael Roy, P.E.

Report on Developers for Approval

OEG Building Materials/2 EDCU Addition

1. W11-627, Preliminary & Tentative Water

PRELIMINARY AND TENTATIVE WATER APPLICATION RECOMMEND APPROVAL

LOCATION: On the north side of Route 34 between
Cheesequake-Morristown and Disbrow Roads.

DESCRIPTION: Construction of approximately 240 LF of
twelve inch (12") DIP to connect into an existing main in Route 34
to provide a fire hydrant on the north side of Route 34 and a two
inch (2") water service for an existing manufacturing facility with
a 16,500 SF addition.

COMMENTS:

1. Preliminary Review fees have been paid. Balance of Tentative Review fees are due with the Final Water Application submittal.
2. This property is currently serviced through the adjacent Lot 8.12 (Nappi Trucking) and does not have its own water service connection.
3. Township Final Planning Board Approval was granted on April 10, 2012.
4. This property contains a two (2) EDCU existing water customer, and therefore this application will only add an additional two (2) units to our water system.

5. Based on the proposed number of units it was determined that the additional demand on the water distribution system is insignificant.
6. There are no existing residential dwellings in the area to be provided with municipal water service.
7. Applicant has indicated that lawn irrigation is not proposed for this site; therefore, **lawn irrigation is not included in this approval**. If a lawn irrigation system using municipal water is proposed in the future, the plan must be submitted to the Authority to determine the number of additional Equivalent Domestic Consumer Units.
8. Provide peak water demand in gallons per minute (gpm) and a listing of the number of fixture types for the purpose of sizing the water meter.
9. The Applicant has indicated that the fire flow demand is 1,500 gpm. A hydrant flow test performed on September 18, 2013, indicates that the Authority's water distribution system has this fire flow available.
10. The Applicant has indicated that all proposed water mains and fire hydrants will be dedicated to the Authority; the proposed two-inch (2") water service line will remain privately owned and maintained by the Applicant.
11. Applicant to provide a utility easement along Route 34 at least ten feet (10') from the proposed water main.
12. Applicant to submit metes and bounds description of proposed utility easement for review.
13. Applicant to submit signed and sealed Engineer's Design Report.
14. The size, material and installation of the on-site water service line are also subject to approval by the Township Plumbing Sub-Code Official.
15. The Applicant shall provide proof of title showing the owner of the property.

16. The Applicant shall provide the name and title of the Principal who is authorized to execute the Developer's Agreement which will legally bind the Applicant to the conditions of approval, along with the person who will attest to the Principal's signature.

17. Provide a list of outside agency permits required for this project including NJDOT Road Opening Permit. It appears that the work under this Application will not require a NJDEP Safe Drinking Water Permit.

18. Revise drawings as follows:

A. Indicate water and sewer application numbers on all drawing sheets.

B. Number all drawing sheets consecutively.

C. Indicate water mains in profiles to check for conflicts, indicate all crossings and the proposed casing in Route 34.

D. Indicate a minimum of eighteen-inch (18") clearance between water and sanitary sewer lines and twelve-inch (12") clearance between water and storm sewer lines at all crossings or provide encasements.

E. Provide a site-specific plumbing schematic of the proposed meter installation.

F. Provide only one (1) service connection to the proposed building. Provide details of disconnecting the existing water service line from the adjacent Lot 8.12.

G. Indicate an easement with a minimum of ten (10) foot clearance from the proposed main.

H. Indicate water construction details in accordance with Authority's Standard Details; provide details of the jack and bore and the two-inch (2") water service.

I. Add note which states that, "The wet cut drilling operation will be performed by the Authority in accordance with the Authority's Rate Schedule at the time payment is made".

J. Add note which states that, "The Contractor must comply with all State and Federal Confined Space Rules".

19. Submission deadlines for a Final Water Application package are as follows:

- A. August 26, 2015
- B. September 30, 2015
- C. October 26, 2015

20. A copy of this report has been supplied to the Contact Person of the Applicant as listed on the application form.

21. Recommend Preliminary and Tentative Water Approval subject to the following conditions:

CONDITIONS:

1. Applicant shall pay all applicable fees.
2. All comments from this Engineer's Report dated August 14, 2015, shall be addressed with the Final Water Application.
3. Applicant to fully comply with the Rules and Regulations of the Authority and any Agency having jurisdiction.
4. This Preliminary and Tentative Water Approval shall expire one (1) year from the date of the resolution.

OEG Building Materials/2 EDCU Addition
2. S11-492, Preliminary & Tentative Sewer

LOCATION: On the north side of Route 34 between Cheesequake-Morristown and Disbrow Roads.

DESCRIPTION: Construction of a 16,500 SF addition to an existing office/manufacturing facility which will continue to use the existing sewer lateral and on-site eight inch (8") sewer main which connects to a gravity sewer main in Route 34.

COMMENTS:

1. Preliminary and Tentative Review fees have been paid.

2. Township Final Planning Board Approval was granted on April 10, 2012.

3. This property contains a two (2) existing sewer customer, and therefore this application will only add an additional two (2) units to our sewer system.

4. Based on the number of additional units that this applicant would add to the sewage collection system, it was determined that the gravity sewer in Route 34 did not require a capacity study.

5. There are no existing residential dwellings in the area to be provided with municipal sewer service.

6. The Applicant has indicated that all proposed sanitary sewer mains will be dedicated to the Authority; however, the Applicant must acknowledge that all sewer lines will remain privately owned and maintained by the Applicant.

7. Applicant to submit signed and sealed Engineer's Design Report which verifies the adequate capacity of the existing sewer lateral.

8. The Applicant shall provide proof of title showing the owner of the property.

9. Revise drawings as follows:

A. Indicate water and sewer application numbers on all drawing sheets.

B. Number all drawing sheets consecutively.

C. Indicate location and elevation of benchmark (NAVD).

D. Indicate the filing information of the existing, on-site, private, sanitary sewer easement.

E. Add note which states that, "There shall be no prohibited wastes discharged into the sanitary sewer system including discharge from any HVAC system".

10. Submission deadlines for a Final Sewer Application package are as follows:

A. August 26, 2015

B. September 30, 2015

C. October 26, 2015

11. A copy of this report has been supplied to the Contact Person of the Applicant as listed on the application form.

12. Recommend Preliminary and Tentative Sewer Approval subject to the following conditions:

CONDITIONS:

1. Applicant shall pay all applicable fees.
2. All comments from this Engineer's Report dated August 14, 2015, shall be addressed with the Final Sewer Application.
3. Applicant to fully comply with the Rules and Regulations of the Authority and any Agency having jurisdiction.
4. This Preliminary and Tentative Sewer Approval shall expire one (1) year from the date of the resolution.

A motion to approve OEG Building Materials W11-627, Preliminary and Tentative Water and S11-492, Preliminary & Tentative Sewer as recommended was made by Mr. Greene and seconded by Dr. Greenberg.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

Nieuw Amsterdam Apts. Community Building/Nieuw Amsterdam Associates, LP

3. W15-647, Preliminary Water – 4 + 2 Irrigation = 6 EDCU's

LOCATION: At the existing Nieuw Amsterdam Apartment Complex which is on the east side of Old Road.

DESCRIPTION: Construction of a two inch (2") water line and a fire hydrant to connect into an on-site private water main to

service a 5,270 SF community building and the relocation of the existing water line which services the pool house. The community building will include a rental office, gym, laundry, vending and area of all-purpose for use by the tenants.

COMMENTS:

1. Balance of Application fees are due with the Tentative Water Application submittal. Preliminary and Tentative Review fees have been paid.
2. Township Final Zoning Board Approval was granted on December 5, 2014.
3. Based on the proposed number of units it was determined that the additional demand on the water distribution system is insignificant.
4. There are no existing residential dwellings in the area to be provided with municipal water service.
5. Provide peak water demand in gallons per minute (gpm) and a listing of the number of fixture types for the purpose of sizing the domestic water meter and provide the peak flow of the largest zone for the purpose of sizing the irrigation water meter.
6. The Applicant has indicated that the fire flow demand is 2,000 gpm. A hydrant flow test performed on July 1, 2015, indicates that the Authority's water distribution system has this fire flow available.
7. Applicant has acknowledged that all proposed water mains and fire hydrants will remain privately owned and maintained by the Applicant.
8. The size, material and installation of the on-site water service lines are also subject to approval by the Township Plumbing Sub-Code Official.
9. Submit proof of the Fire Official's Approval of hydrant locations.
10. The Applicant shall provide proof of title showing that it is the owner of the property.

11. Provide a list of outside agency permits required for this project. It appears that the work under this Application will not require a NJDEP Safe Drinking Water Permit.

12. This Preliminary Review Report also contains review comments of the Applicant's Tentative Water Application.

13. Drawings to be revised as per marked-up drawing set as follows:

A. Provide full drawing sets.

B. Indicate the proposed water service on both the site plan and the architectural drawings to be at the same location.

C. In profile, indicate a minimum of eighteen inch (18") clearance between water and sanitary sewer lines or provide encasements.

D. Indicate existing water main size and material.

E. Indicate a six-inch (6") wet cut at the proposed hydrant location.

F. Proposed service line to be one-inch (1") minimum.

G. Provide plumbing schematics of the proposed meter installations.

H. Indicate water construction details in accordance with Authority's Standard Details and shown on a separate sheet from other details.

I. Indicate the Authority's Standard List of Materials for Water Construction on detail sheet.

J. Add note which states that, "The Contractor must comply with all State and Federal Confined Space Rules".

K. Add note which states that, "Backflow prevention devices shall be as prescribed by the Township Building Codes".

14. Submission deadlines for a Tentative Water Application package are as follows:

A. August 26, 2015

B. September 30, 2015

C. October 26, 2015

15. A copy of this report has been supplied to the Contact Person of the Applicant as listed on the application form.

16. Recommend Preliminary Water Approval subject to the following conditions:

CONDITIONS:

1. Applicant shall pay all applicable fees.
2. All comments from this Engineer's Report dated August 14, 2015, shall be addressed with the Tentative Water Application.
3. Applicant to fully comply with the Rules and Regulations of the Authority and any Agency having jurisdiction.
4. This Preliminary Water Approval shall expire one (1) year from the date of the resolution.

Nieuw Amsterdam Apts. Community Building/Nieuw Amsterdam Associates, LP

4. S15-511, Preliminary Sewer – 4 EDCU's

LOCATION: At the existing Nieuw Amsterdam Apartment Complex which is on the east side of Old Road.

DESCRIPTION: Construction of approximately 270 LF of eight inch (8") DIP to connect into the on-site private sewerage system to service a 5,270 SF community building. The community building will include a rental office, gym, laundry, vending and area of all-purpose for use by the tenants.

COMMENTS:

1. Balance of Application and Tentative Review fees are due with the Tentative Sewer Application submittal. Preliminary Review fees have been paid.
2. The Applicant must agree to contribute \$1,592.00 per unit for upgrades of downstream facilities impacted by additional flows.

3. Township Final Zoning Board Approval was granted on December 5, 2014.
4. Based on the number of additional units that this applicant would add to the sewage collection system, it was determined that the gravity sewer in Old Road did not require a capacity study.
5. There are no existing residential dwellings in the area to be provided with municipal sewer service.
6. Applicant has acknowledged that all proposed sewer lines will remain privately owned and maintained by the Applicant.
7. The size, slope and installation of the on-site sewer laterals are subject to approval by the Township Plumbing Sub-Code Official.
8. Applicant to submit Engineer's Design Report which includes calculations indicating the need for a six inch (6") lateral.
9. The Applicant shall provide proof of title showing that it is the owner of the property.
10. Provide a list of outside agency permits required for this project. It appears that the work under this application will not require a NJDEP Treatment Works Approval.
11. This Preliminary Review Report also contains review comments of the Applicant's Tentative Sewer Application.
12. Drawings to be revised as per marked-up drawing set and as follows:
 - A. Provide full drawing sets.
 - B. Indicate location and elevation of benchmark (NAVD).
 - C. Indicate existing sanitary sewer size downstream of the proposed connection.
 - D. Provide profiles to scale and show all utility crossings in profile.
 - E. Indicate a minimum of eighteen inch (18") clearance between existing water and proposed sanitary sewer lines and twelve inch (12") clearance between sanitary sewer and storm sewer lines at all crossings or provide encasements.

F. Indicate the sewer lateral locations on both the site plan and architectural drawings to be at the same location.

G. Indicate lateral wyes to be located on the top of the proposed main in accordance with the standard details.

H. Indicate the location of the existing sewer lateral for the existing pool house to insure it will not be impacted by the proposed construction.

I. Revise the design of the sewer between Manhole 1 and 2 to eliminate the discrepancies between the invert elevations and calculated slopes on the plan and profile.

J. Indicate sewer laterals in profile and show all utility crossings.

K. Add note which states that, "The Contractor must comply with all State and Federal Confined Space Rules".

L. Add note which states that, "The existing manhole shall be core drilled".

M. Add note which states that, "There shall be no prohibited wastes discharged into the sanitary sewer system including discharge from any HVAC system".

13. Submission deadlines for a Tentative Sewer Application package are as follows:

- A. August 26, 2015
- B. September 30, 2015
- C. October 26, 2015

14. A copy of this report has been supplied to the Contact Person of the Applicant as listed on the application form.

15. Recommend Preliminary Sewer Approval subject to the following conditions:

CONDITIONS:

- 1. Applicant shall pay all applicable fees.

2. All comments from this Engineer's Report dated August 14, 2015, shall be addressed with the Tentative Sewer Application.
3. Applicant to fully comply with the Rules and Regulations of the Authority and any Agency having jurisdiction.
4. This Preliminary Sewer Approval shall expire one (1) year from the date of the resolution.

A motion to approve Nieuw Amsterdam Apts. Community Building/Nieuw Amsterdam Associates, LPW15-647, Preliminary Water and S15-511, Preliminary Sewer as recommended was made by Mr. Weber and seconded by Mr. Greene.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

Engineering Reports: Michael Roy, P.E.

1. Town Center Residential, W11-629, S11-494, Developer Agreements

Mr. Roy stated that the Water and Sewer Developer Agreements for the referenced applications have been prepared and signed in accordance with the Final Water and Sewer Approvals granted on May 20, 2105.

He also stated that the Developer Agreements consist of the standard language, and the conditions of the Final Water and Sewer Approvals to construct approximately 350 LF of eight inch (8") DIP water main to connect into an existing main in Cottrell Road and an irrigation system for the open space areas and 265 LF of eight inch (8") PVC sanitary sewer main to connect into an on-site gravity sewer main to service twelve (12) townhouse units.

Mr. Roy stated that the agreements have been signed by the Developer and are ready to be considered for authorization to be countersigned by the Authority.

A motion to approve Town Center Residential, W11-629, S11-494 as recommended was made by Mr. Haney and seconded by Mr. Weber.

The roll call was as follows:

AYES: Weber, Cahill, Haney

NAYS: None

ABSTAIN: Greenberg, Greene

ABSENT: Testino

3 Ayes 0 Nays 2 Abstain 1 Absent

2. G.S. Realty – Renaissance @ Hillside Estates W10-614, S10-481 Bond Reduction

Mr. Roy reported that the Applicant has requested a reduction in their Water and Sewer Performance Guarantees for the above referenced development. In accordance with the Authority's Rules and Regulations, performance guarantees that are less than \$100,000 cannot be considered for a reduction. Therefore, **the Water Performance Guarantee cannot be reduced.**

Mr. Roy stated that the current status of the water and sewer improvements for this project is as follows:

1. Installation and testing of the water and sewer main construction is complete. Punch-list items for both water and sewer main construction remains outstanding.
2. "As-built" Drawing submission has been made; acceptance of drawings remains outstanding.
3. Water meter installation for the six (6) units remains outstanding.
4. Formal acceptance of sewer mains by resolution remains outstanding.
5. Posting of Maintenance Bonds remains outstanding.

With the satisfactory completion of the sanitary sewer construction, Mr. Roy recommended that the Sewer Improvements Performance Bond (#5042526) be reduced by an amount of seventy percent (70%) from \$191,069.01, to a new total amount of

\$57,320.70, along with the cash portion of the performance guarantee being reduced seventy percent (70%) from \$21,229.89 to a new amount of \$6,368.97.

Mr. Roy also stated that these amounts should safely protect the Authority with regard to the performance of the remainder of the sewer improvement portion of the project.

A motion to approve G.S. Realty – Renaissance @ Hillside Estates S10-481 Bond Reduction as recommended was made by Mr. Haney and seconded by Mr. Weber.

The roll call was as follows:

AYES: Greene, Weber, Cahill, Haney

NAYS: None

ABSTAIN: Greenberg

ABSENT: Testino

4 Ayes 0 Nays 1 Abstain 1 Absent

3. A&P Shopping Center – Retail Pad, W10-615, S10-482 Bond Releases

Mr. Roy stated that the current status of the water and sewer improvements for this project is as follows:

1. Installation and testing of water and sewer construction is complete and satisfactory.
2. As-built drawings are approved, mylars and electronic copies have been received.
3. The water meter has been installed.
4. The sewer laterals will remain privately owned and maintained by the Applicant.
5. The water mains and appurtenances will remain privately owned and maintained by the Applicant.

Based on the current status of this application, Mr. Roy recommended *release of the Sewer Performance Guarantee without conditions* for the referenced application and requested that a resolution be prepared to release the sewer performance

guarantees and acknowledge that the sewer system will remain privately owned and maintained by the applicant.

In addition, Mr. Roy also recommended *conditional release of the Water Performance Guarantee* for the referenced application and requested that a resolution be prepared to release the water performance guarantees and acknowledge that all water mains and appurtenances will remain privately owned and maintained by the Applicant and conditioned upon settling the water escrow account.

A motion to approve A&P Shopping Center – Retail Pad, W10-615, S10-482, Bond Releases as recommended was made by Mr. Greene and seconded by Dr. Greenberg.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

4. Redevelop Well No. 3, Final Quantities Change Order

Mr Roy stated that Change Order No. 1 to A.C. Schultes, Inc. for the referenced project is recommended for approval and includes the reduction in cost and the reason for the changes to the Contract Documents.

He also stated that this Change Order consists of the reduction in the actual amount of pump equipment replaced, the number of days of deep well redevelopment, the amount of redevelopment chemicals, and the amount of allowance for miscellaneous work to repair Well No. 3, which was all less than the amount provided for in the Contract Documents. The work associated with well cleaning was not required because the well cleaning took place during the deep well redevelopment that was performed on Well No. 3.

Mr. Roy stated that the total cost of the Change Order is a **MINUS \$38,145.00**, which is a thirty-two point five percent (32.5%) decrease of the original contract amount of \$117,325.00 to a new contract amount of \$79,180.00.

A motion to approve Redevelop Well No. 3, Final Quantities Change Order as recommended was made by Dr. Greenberg and seconded by Mr. Greene.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

**5. Perrine Road Carbon Adsorption Facility,
Loan Application**

Mr. Roy stated that the Authority has authorized CME to perform design work of a carbon filter at the site of the Perrine Road Booster Station. The financing of this project is intended to be obtained through the New Jersey Environmental Infrastructure Trust (NJEIT) Fund Loan Program that provides for low interest financing for water and sewer capital projects throughout the State.

He also stated that this project was originally part of the work to re-paint the Perrine Road 10 MG Water Storage Tank. During the DEP review of the project plans and specifications, the DEP insisted on having a Level One Environmental Review Report for the project because several trees were proposed to be removed during the construction of the carbon filter building. This project was removed from the current State budget Cycle of a May 2016 loan closing, and were told to re-apply for a May 2017 loan closing.

Mr. Roy recommended that the Commissioner's authorize this project for a loan application for the next State budget Cycle (SFY 2017) of the NJEIT Fund Loan Program.

A motion to approve Perrine Road Carbon Adsorption Facility, NJEIT Loan Application as recommended was made by Mr. Greene and seconded by Dr. Greenberg.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

6. Crossroads Regional Interceptor, Change Order No. 8

Mr. Roy stated that Change Order No. 8 to Northeast Remsco Construction for the referenced project has been prepared by R3M Engineering, Inc. and includes the amount of increase and decreases in costs, and the reason for the changes to the Contract Documents.

He also stated that this Change Order consists of field changes to install fifty feet (50') of fifteen-inch (15") PVC sewer main by means of an "open-cut" method between Manholes 3 and 2 on Spring Valley Road. This Change Order No. 8 also reduces four (4) bid items in the contract in which the actual installed quantities were less than the contract amount.

Mr. Roy stated that the cost of this Change Order No. 8 is a net ZERO dollar amount, and the contract amount remains at \$8,332,786.76. Together with the previous Change Orders No. 1 through No. 7, the total change orders to date remains at eighteen point seven four percent (18.74%) increase from the original contract amount.

Mr. Roy also stated that this Change Order is ready to be considered for approval by the Authority, and will be subject to approval by the NJDEP.

A motion to approve Crossroads Regional Interceptor, Change Order No. 8 as recommended was made by Dr. Greenberg and seconded by Mr. Greene.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

Financial Report: Michelle Smith, Comptroller

Mrs. Smith stated that there is a resolution prepared by Bond Counsel authorizing the acquisition, construction, renovation and installation of water and sewer projects and the issuance of interim notes and bonds of the Authority to finance the cost associated with the 2016 NJEIT financing program.

A motion to approve the issuance of bonds and notes for the NJEIT 2016 financing program was made by Mr. Haney and seconded by Dr. Greenberg.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

Mrs. Smith presented to the Commissioners a schedule of revenues and expenses compared to budget for FYE May 31, 2015. The schedules are not in accordance with GAAP. They are a budgetary basis to show how the Authority performed compared to the budget. The revenues were \$691,000 over budget; expenses were \$3.98 million under budget for a total budgetary revenue over expenses of \$4.67 million. These are preliminary schedules because they are unaudited. Next month there should be a completed audit report.

Bills & Claims:

A motion to approve Bills & Claims in the amount of \$3,846,425.77 was made by Mr. Haney and seconded by Mr. Weber.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

Legal Report:

Mr. Roy stated that as stated earlier in the meeting under the Executive Director's Report, the Authority is advertising for bids for the Electrical Services. This is an annual contract which is valid for one (1) year and allows for up to two (2) one (1) year extensions upon mutual agreement. The bid opening date is September 9, 2015 for presentation at the Board of Commissioners meeting on September 16, 2015.

A motion to authorize the solicitation of bids for Electrical Services as recommended was made by Mr. Greene and seconded by Dr. Greenberg.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

Mr. Cleary stated that he has been contacted by AT&T to purchase the existing leases on the cell towers. He is not familiar with the current financial arrangements. He recommended the Commissioners authorize hiring a consultation with an expertise in these matters.

Mr. Greene stated that he was in agreement with Mr. Cleary.

The commissioners present were in favor of seeking an expert consultant to advise the Authority in this matter.

Old Business:

Brunetti Oaks at Glenwood Development – Status

Mr. Roy stated that there was going to be a case hearing on September 21, 2015.

Laurence Harbor Bulkhead (Retaining Wall)

Spring Valley Road Sewer Construction

Mr. Roy offered a comprehensive video presentation detailing the Construction and progress of the Laurence Harbor Bulkhead and the Spring Valley Road Sewer Construction.

Open to Public:

Seeing no hands Chairman Haney closed the public portion after it was opened.

Executive Session:

A motion to go into Executive Session at 8:04 p.m. was made by Mr. Weber and seconded by Dr. Greenberg.

The roll call was as follows:

AYES: Greenberg, Greene, Weber, Cahill, Haney

NAYS: None

ABSENT: Testino

5 Ayes 0 Nays 1 Absent

**The Regular Meeting resumed at 8:25 p.m.
During Executive Session the following items were discussed:**

- 1. Personnel**
- 2. Labor Negotiations**
- 3. Higgins Road Tank Connection Project**

Higgins Road Tank Connection Project

Mr. McClelland stated that there are issues with the Higgins Road Tank Connection project. This change order would be a modification to the contract that results in a reduction of the contract amount of \$192.90.

The amount that the contractor has asked for in compensation for the extra work to pave a driveway is \$12,500. There are supplemental items that go towards plantings and enclosures for transformers that have to do with one of the chambers for the controls. There is also an item for valve relocation, the cleaning of storm sewers along Higgins Road.

There were concerns about stormwater draining into the street during construction. There were issues about the driveway, in addition to issues with respect to paying subcontractor credits for the County Road work on Rt. 516. There was additional testing performed, and work around new water mains at the connection points with the existing water mains.

There were contingencies in the contract to cover these items. He is happy to report that the transmission main to the tanks is functioning to allow for the addition of five million gallons of water. This has been a successful project.

Resolution

Authorizing Change Order No. 1 in the amount of \$192.90 and settlement with the Schuck's, subject to attorney review, was made by Mr. Testino and seconded by Mr. Haney.

The roll call was as follows:

AYES: Greenberg, Greene, Testino, Weber, Haney

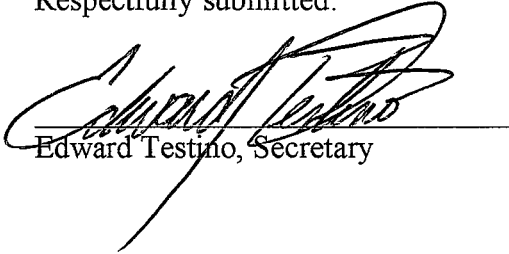
NAYS: None

5 Ayes 0 Nays 0 Absent

Adjournment: A motion to adjourn at 8:31 p.m. was made by Mr. Testino and seconded by Dr. Greenberg.

The motion was approved by an ALL AYES vote.

Respectfully submitted:



Edward Testino, Secretary