

**OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
February 19, 2014**

Call to Order: The Regular Meeting of February 19, 2014 was called to order at 7:00 p.m. with the Pledge of Allegiance by Arthur Haney, Chairman.

Announcement: Chairman Haney announced that this meeting is being held in conformance with the Open Public Meetings Act. Notice has been given to the newspapers and notice of the meeting has been posted in public places.

Roll Call: Present:
Arthur Haney, Chairman
Richard Greene, Vice Chairman
Edward Testino, Secretary
Anita Greenberg, Treasurer
Rocco Donatelli, Assistant Secretary
Frank Weber, 1st Alternate Assistant Treasurer
Brian Cahill, 2nd Alternate (arrived at 7:05 p.m.)

Absent:
None

Also present:
Michael Roy, P.E.
Stephen A. Florek II, Comptroller
James Cleary, Esq.
Louis E. Granata, Esq.

Executive Director's
Report: Guy Donatelli, Executive Director

Monthly Water Distribution and Drinking Water Analysis
Executive Director Donatelli discussed the Drinking Water Analysis-Monthly Coliform Summary Report Form from Precision Analytical Labs and the Monthly Water Distribution for January 2014

2014/January 2015 Meeting Schedule.
Included in the Commissioners' packets.

THM Monitor Update
Executive Director Donatelli stated that the quarterly THM/HAA samples were all well within acceptable levels. A meeting has

been scheduled with Middlesex Water Company on February 21, 2014 to discuss the Granular Activated Carbon Filter, which is a treatment method being proposed to correct the high THM values seen on the monitor from the purchased water. The carbon filter will be located at the Perrine Road facility. It is anticipated that Middlesex Water Company will petition the BPU for a rate increase based on the fact that it has to install carbon filters. This expense is an unfunded mandate.

Professional Assignments

Executive Director Donatelli by way of his report to the Commissioners outlined the projects on which various professionals would be working.

A motion to approve the Executive Director’s Report was made by Dr. Greenberg and seconded by Mr. Testino.

The roll call was as follows:

AYES: Greenberg, Greene, Testino, Weber, Haney

NAYS: None

NO PARTICIPATION: Donatelli

5 Ayes 0 Nays 0 Absent 1 No Participation

Chairman’s Report:

Mr. Haney presented Reginald Butler with a plaque in recognition of his service and dedication to the Old Bridge Municipal Utilities Authority during his tenure as Commissioner from 2009 to 2014.

Mr. Butler thanked the Commissioners and the staff of the Authority for their support during his time as Commissioner.

Mr. Haney welcomed new Commissioners Frank Weber and Brian Cahill.

Mr. Haney stated that he recognizes that the public does not have adequate knowledge of the activities and services of the Authority and hopes to be able to provide more information to the rate payers as well as the Mayor, his administration and the members of the Township Council.

He suggested a “tour” of the Authority’s facilities for the Mayor and his administration and any other staff members the Mayor deems appropriate at a time convenient in order to witness the operations and experience an overview of what the Authority accomplishes daily. He asked Executive Director Donatelli to arrange a schedule of tours of the facilities.

Previous Minutes: Regular Meeting - December 18, 2013
Executive Session - December 18, 2013

A motion to approve the previous minutes was made by Mr. Donatelli and seconded by Mr. Haney.

The roll call was as follows:

AYES: Donatelli, Greenberg, Greene, Testino, Haney

NAYS: None

5 Ayes 0 Nays 0 Absent

Engineering Reports: Michael Roy, P.E.
Report on Developers for Approval:

**Woodhaven Village, Section 2, Phases I & II ---
Woodhaven Village, Inc.**

1. W96-431, Final Water – 286 Units
(94 Townhouses and 192 Apartments) +12 Fire = 298 EDCU’s

Mr. Roy stated that this project located on the south side of Texas Road between Marlboro Road and Murray Drive along Woodhaven Boulevard consists of the construction of approximately 5,400 LF of eight-inch (8”) water main to connect into the existing water main in Woodhaven Boulevard to service 286 residential units.

Fees sufficient for Final Approval have been paid. Water Connection fee credits are owed to Woodhaven Village in accordance with a 2008 settlement of the 1998 Woodhaven Agreement for Regional Water System Improvements.

The Authority granted Tentative Approval on August 15, 2012. Township Final Planning Board Approval was granted on August

6, 2013. Technical requirements sufficient for Final Water Approval have been satisfied.

Mr. Roy recommended Final Water Approval subject to the thirteen conditions outlined in his report.

2. S96-325, Final Sewer – 286 (94 Townhouses and 192 Apartments)

Mr. Roy stated that this project located on the south side of Texas Road between Marlboro Road and Murray Drive along Woodhaven Boulevard consists of the construction of approximately 10,600 LF of eight, ten and twelve inch (8", 10" and 12") gravity sewer main to connect into the Barclay Brook Trunk Sewer, which is currently under construction, to service 286 residential units.

Fees sufficient for Final Approval have been paid. Sewer Connection fee credits are owed to Woodhaven Village in accordance with the 1984 Woodhaven Agreement for Regional Sewer Facilities.

The Authority granted Tentative Approval on August 15, 2012. Township Final Planning Board Approval was granted on August 6, 2013. Technical requirements sufficient for Final Sewer Approval have been satisfied.

Mr. Roy recommended Final Sewer Approval subject to the twelve conditions outlined in his report.

A motion to approve Woodhaven Village, Section 2, Phases I & II/Woodhaven Village, Inc. W96-431, Final Water – 286 Units and S96-325, Final Sewer– 286 Units as recommended was made by Mr. Testino and seconded by Mr. Donatelli.

The roll call was as follows:

AYES: Donatelli, Greenberg, Testino, Haney

NAYS: None

ABSTAIN: Greene

4 Ayes 0 Nays 0 Absent 1 Abstain

Superintendent's
Report:

Al Lunkenheimer, Superintendent Sewer Division

A motion to approve the Superintendent's Report as included in the Commissioners' packets was made Dr. Greenberg and seconded by Mr. Donatelli.

The roll call was as follows:

AYES: Donatelli, Greenberg, Greene, Testino, Haney

NAYS: None

5 Ayes 0 Nays 0 Absent

Engineering Reports: Michael Roy, P.E.

1. Cheesequake Booster Station Improvements and Various System Improvements – Performance Bond Release

Mr. Roy stated that this project included the pump improvements and new generator at the Cheesequake Booster Station, new aerators and operational improvements at the Old Bridge WTP and new aerators at the Browntown WTP. Tons of iron oxide are removed every year, and as sludge builds up, it has to be discharged into the sewer. In order to reduce the cost of pumping, the location of the sewer connection was changed at the Old Bridge WTP from Oak Street to Pine Street. The material flows by gravity that saves money. A new variable speed pump also controls the speed of sludge discharged.

The suction tank has been replaced. This is a clear well that had deteriorated. Asbestos was removed from inside the building, and an electrical system upgrade was performed.

On Laurence Parkway there is a pressure-reducing valve for the water that flows into Laurence Harbor that had to be manually controlled in the past. As a part of this contract, remote controls were installed.

Mr. Roy recommended release of the Performance Bond No. 105408551 in the amount of \$1,798,625 issued by Travelers Casualty and Surety Company of America conditioned upon the submission of a two (2) year water maintenance bond in the amount of \$297,456.59, which represents fifteen percent (15%) of

the contact amount and a two (2) year environmental bond (a requirement of the NJEIT) in the amount of \$25,000.00.

A motion to conditionally release the performance bond for the Cheesequake Booster Station Improvements and Various System Upgrades (Contract No. 424) as recommended was made by Mr. Greene and seconded by Mr. Testino.

The roll call was as follows:

AYES: Donatelli, Greenberg, Greene, Testino, Haney

NAYS: None

5 Ayes 0 Nays 0 Absent

2. Repairs to Well No. 11 – Final Quantities Change Order

Mr. Roy explained that the Authority has eight wells and each year one well is maintained. Maintenance on Well No. 11 was scheduled for 2015, but toward the end of the summer of 2013, the capacity diminished to half. A contract was awarded in September to repair this well. The contract included a number of items that may have been in need of repair. The multi stage pump was the problem; it was replaced, and the well is back to full capacity. At the same time routine maintenance was performed.

This change order consists of the reduction in the actual amount of pump equipment replaced and the amount of allowance for miscellaneous work to repair Well No. 11 which was less than the amount provided for in the contract documents.

The total cost of the Change Order is a MINUS \$14,220.00, which is a 41.1% decrease of the original contract amount of \$34,600.00 to a new contract amount of \$20,380.00.

A motion to approve Repairs to Well No. 11 – Final Quantities Change Order as recommended was made by Mr. Testino and seconded by Mr. Greene.

The roll call was as follows:

AYES: Donatelli, Greenberg, Greene, Testino, Haney

NAYS: None

5 Ayes 0 Nays 0 Absent

3. Laurence Harbor Bulkhead – Authorize Engineering Services to Alaimo Associates

Mr. Roy stated that in the aftermath of Super Storm Sandy, it became obvious that there was a need to construct a bulkhead to protect the Authority’s facilities along the Raritan Bay. The DEP received Federal Sandy Relief money and put out a call for projects to make facilities resilient to future storms. Loan forgiveness (grant money) would be available for projects that ranked high on a priority list. Based on the requested projects, the DEP believes that approximately twenty percent (20%) of the cost could be paid for. Assuming the cost of the bulkhead to be \$3 million in construction costs and \$1 million in soft costs, the Authority could realize approximately \$750,000 in “free” money that will only be available this year.

Alaimo Associates was previously instructed to apply for the CAFRA Permit and to do the necessary design work to meet the first deadline for this money (October 7, 2013). The CAFRA Permit reviewers still need to see a preliminary design that includes certain details of the bulkhead construction.

Mr. Roy recommended that Alaimo Associates proceed with the design work indicated in their February 10, 2014 proposal. There is a limited amount of design work necessary to address the CAFRA Permit reviewers, and to meet the March 3, 2014 deadline for a loan application in connection with the Sandy Relief Money.

A motion to authorize Alaimo Associates to proceed with the design work indicated in their February 10, 2014 proposal to address the CAFRA Permit reviewers and to meet the March 3, 2014 deadline for a loan application in connection with the Sandy Relief Money as recommended was made by Dr. Greenberg and seconded by Mr. Donatelli.

The roll call was as follows:

AYES: Donatelli, Greenberg, Greene, Testino, Haney

NAYS: None

5 Ayes 0 Nays 0 Absent

4. State Low Interest Loan Application – Authorization to Make Loan Application to the NJEIT/Fund Program for the Laurence Harbor Bulkhead.

Mr. Roy recommended that in order to go ahead with the Laurence Harbor Bulkhead project financing, the Commissioners authorize this project for a loan application in the next State budget cycle (SFY 2015) of the NJEIT Fund Loan Program.

A motion to authorize a loan application to the NJEIT/Fund Program for the Laurence Harbor Bulkhead project as recommended was made by Mr. Testino and seconded by Mr. Greene.

The roll call was as follows:

AYES: Donatelli, Greenberg, Greene, Testino, Haney

NAYS: None

5 Ayes 0 Nays 0 Absent

A motion to approve the Engineer’s Report was made by Mr. Haney and seconded by Dr. Greenberg.

The roll call was as follows:

AYES: Donatelli, Greenberg, Greene, Testino, Haney

NAYS: None

5 Ayes 0 Nays 0 Absent

Financial Report: Stephen A. Florek II, Comptroller

Mr. Florek, referring to the Revenue Schedule for the eight months ended January 31, 2014 and the projections through year end May 31, 2014, stated that the Authority should be right on target with revenues. Sewer revenue is slightly over; water is short.

A refund check was received from NJ Smart Growth for monies paid to JCP&L for the Woodhaven Water Tower in the amount of \$24,439.64 as a result of a BPU Order that “issued refunds for contributions made in connection with main extension projects

undertaken in areas not designed for growth between March 20, 2005 and December 30, 2009 under the Board's then existing main extension rules."

Mr. Florek suggested the following dates for budget workshops:

03/05/14	6:30 p.m.
03/14/14	11:30 a.m.
04/16/14	6:30 p.m. (if needed)

The adoption of the budget is scheduled for May 21, 2014.

A motion to approve and authorize the publication of the proposed budget workshop schedule of meetings was made by Mr. Testino and seconded by Mr. Greene.

The roll call was as follows:

AYES: Donatelli, Greenberg, Greene, Testino, Haney

NAYS: None

5 Ayes 0 Nays 0 Absent

Bills & Claims: A motion to approve Bills & Claims in the amount of \$1,462,023.72 was made by Mr. Donatelli and seconded by Mr. Haney.

The roll call was as follows:

AYES: Donatelli, Greenberg, Greene, Testino, Haney

NAYS: None

5 Ayes 0 Nays 0 Absent

Old Business: **Brunetti Oaks at Glenwood Development – Status**
To be discussed in Executive Session

New Business: None

Open to Public: Seeing no hands Chairman Haney closed the public portion.

Executive Session: A motion to go into Executive Session at 7:40 p.m. was made by Dr. Greenberg and seconded by Mr. Donatelli.

The roll call was as follows:

AYES: Donatelli, Greenberg, Greene, Testino, Haney

NAYS: None

5 Ayes 0 Nays 0 Absent

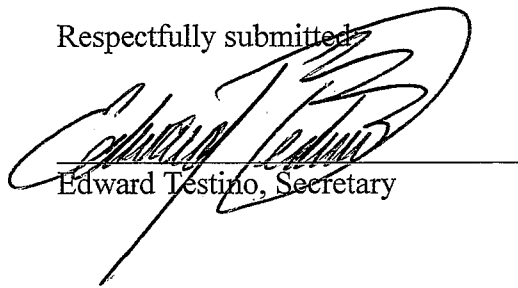
The Regular Meeting reconvened at 8:08 p.m.

During Executive Session Mr. Granata discussed the Aberdeen Water Contract and Brunetti litigation.

Adjournment: A motion to adjourn at 8:09 p.m. was made by Dr. Greenberg and seconded by Mr. Donatelli.

The motion was approved by an ALL AYES vote.

Respectfully submitted,



Edward Testino, Secretary