

OLD BRIDGE MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
July 17, 2013

Call to Order: The Regular Meeting of July 17, 2013 was called to order at 7:00 p.m. with the Pledge of Allegiance by Thomas Galante, Chairman.

Announcement Chairman Galante announced that this meeting is being held in conformance with the Open Public Meetings Act. Notice has been given to the newspapers and notice of the meeting has been posted in public places.

Roll Call: Present:
Thomas Galante, Chairman
Edward Testino, Vice Chairman
Arthur Haney, Secretary
Richard Greene, Treasurer
Rocco Donatelli, Commissioner
Reginald Butler, 1st Alternate – Assistant Secretary

Absent:
Anita Greenberg, 2nd Alternate - Assistant Treasurer

Also present:
Michael Roy, P.E.
Stephen A. Florek II, Comptroller
Anne Zaccardi, Esq.

Executive Director's
Report: Guy Donatelli, Executive Director

Monthly Water Distribution and Drinking Water Analysis

Executive Director Donatelli discussed the Drinking Water Analysis-Monthly Coliform Summary Report Form from Precision Analytical Labs and the Monthly Water Distribution June for 2013. He stated that water usage for the month of June was approximately one half million gallons per day less than July. He anticipates that the current heat wave will improve the amount of water distribution.

Mr. Greene asked for an explanation of the increase in the amount of water taken from the Old Bridge Plant Pumpage (Oak Street).

Executive Director Donatelli responded that more water is being taken from that location due to the disinfection by-product issue at Perrine Road.

DEP Yearly Inspection Report

Executive Director Donatelli stated that the Commissioners had received a copy of the inspection report, which indicates that all the facilities are in compliance.

Sewer Division Vehicles Purchase

Executive Director Donatelli stated that Mr. Lunkenheimer has requested the purchase of two 2013 Ford F-350's, 4WD Extended Cab with an eight foot Meyers Plow Package at \$35,448.00 each. These trucks will replace two Dodge Ram 2500 Series pickup trucks, each with over one hundred thousand miles. These surplus vehicles will be placed on Gov.Deals.com for sale. The new vehicles are included in the current budget.

Operator Certification

Executive Director Donatelli distributed to the Commissioners information with respect to the procedure involved in becoming a licensed operator. Both the Water and Sewer Divisions are Class 4 Systems. Once the four to five hundred hours of class time is complete, it takes an individual twelve to fifteen years to achieve a Class 4 License.

Radio Frequency Meter Reading Equipment and Water Meters with Absolute Encoder Registers

Executive Director Donatelli announced that the bid opening date will be August 6, 2013 with a report of the results to the Commissioners at the meeting on August 21, 2013.

Repainting 10MG Perrine Road Water Storage Tank

Executive Director Donatelli stated that a CCTV inspection revealed several areas of corrosion visible on the inside of the tank. While staff members emptied the tank to power wash the interior of the tank, it was evident that the paint coating was failing. The tank was constructed in 1991, and the coating with cathodic protection lasted greater than twenty years. There is a need to repaint the tank to protect its structural integrity and to continue its reliability within the Authority's water distribution system. The deadline for low interest loans from the NJEIT is October 7, 2013. CME has been recommended to prepare a proposal for this work with anticipated presentation for Commissioners' approval on August 21, 2013.

Upgrade of Water Division SCADA System

Executive Director Donatelli estimates that the Water Division SCADA system was installed 1995. The computer system is now in need of an upgrade. The deadline for NJEIT low interest loans in October 7, 2013. CME has been recommended to prepare a proposal for this work with anticipated presentation for Commissioners' approval on August 21, 2013.

Mr. Testino expressed his concerns about security.

Executive Director Donatelli stated that the water system is as secure as technology will allow.

Public Relations

Executive Director Donatelli stated that he distributed to the Commissioners examples of the sentiments of some of the MUA's customers expressing their appreciation for services performed. He believes that MUA employees perform professionally and resolve customer issues to the best of their ability. Customers are the purpose and mission of the MUA, and he vowed to continue to provide excellent service utilizing the best economical means possible.

Mr. Testino referred to a newspaper article relating to stolen manhole covers.

Executive Director Donatelli responded that the manhole covers (with the MUA seal) were stolen from a contractor.

Excessive Levels of Water Contaminate

Executive Director Donatelli stated that the pipe disinfection by-product problem is occurring throughout the State as is evidenced by an article he distributed to the Commissioners relating to Hamilton Township.

A motion to authorize the purchase of two 2013 Ford F-350's, 4WD Extended Cab with an 8 foot Meyers Plow Package at \$35,448.00 each and to place the surplus vehicles on Gov.Deals.com as recommended was made by Mr. Testino and seconded by Mr. Greene.

The roll call was as follows:

AYES: Greene, Haney, Testino, Butler, Galante

NAYS: None

NO PARTICIPATION: Donatelli

5 Ayes 0 Nays 1 No Participation 0 Absent

Previous Minutes: Regular Meeting - June 19, 2013
Executive Session - June 19, 2013

A motion to approve the previous minutes was made by Mr. Galante and seconded by Mr. Donatelli.

The roll call was as follows:

AYES: Donatelli, Greene, Haney, Galante

NAYS: None

ABSTAIN: Testino

4 Ayes 0 Nays 1 Abstain 0 Absent

Engineering Reports: Michael Roy, P.E.
Report on Developers for Approval:

Walgreens/39 Matawan Road Old Bridge, LLC

1. W12-635, Final Water – 4 + 1 Fire + 1 Irrigation = 6 EDCU's
2. S12-500, Final Sewer – 4 EDCU's

Mr. Roy stated that this project located at the intersection of Matawan Road (Laurence Harbor Road) and Cheesequake-Morristown Road at the site of the former Exxon Gas Station (across from Quick Chek and CVS) is for the construction of approximately 260 LF of eight inch (8") DIP water main to connect into an existing main in Laurence Harbor Road to service a proposed 12,705SF Walgreens.

Final Review, Inspection and Connection fees have been paid. The Authority granted Preliminary and Tentative Approval on May 10, 2013. Township Preliminary and Final Planning Approval was granted on March 5, 2013.

Mr. Roy recommended Final Water and Sewer Approval subject to the eleven conditions outlined in his Final Water Application

Report and the ten conditions outlined in his Final Sewer Application Report.

A motion to approve Walgreens/39 Matawan Road Old Bridge, LLC W12-635, Final Water and S12-500, Final Sewer as recommended was made by Mr. Haney and seconded by Mr. Donatelli.

The roll call was as follows:

AYES: Donatelli, Greene, Haney, Testino, Galante

NAYS: None

5 Ayes 0 Nays 0 Absent

Superintendent's
Report:

Al Lunkenheimer, Superintendent Sewer Division

A motion to approve the Superintendent's Report as included in the Commissioners' packets was made by Mr. Donatelli and seconded by Mr. Testino.

The roll call was as follows:

AYES: Donatelli, Greene, Haney, Testino, Galante

NAYS: None

5 Ayes 0 Nays 0 Absent

Engineering Reports: Michael Roy, P.E.

1. Old Bridge Baseball Field, S12-498, Release of Performance Bond

Mr. Roy stated that installation and testing of sewer construction is complete and satisfactory. As-built drawings are approved; mylars and electronic copies have been received. All sewer utilities will remain privately owned and maintained by the Applicant.

Based on the current status of the Applicant, Mr. Roy recommended release of the Sewer Performance Guarantee without condition.

A motion to release the Performance Bond S12-498 – Old Bridge Baseball Field as recommended was made by Mr. Testino and seconded by Mr. Haney.

The roll call was as follows:

AYES: Donatelli, Greene, Haney, Testino, Galante

NAYS: None

5 Ayes 0 Nays 0 Absent

2. Route 516 Car Care Center, S208-475, Release Performance Bond

Mr. Roy stated that installation of sewer construction is complete and satisfactory. As-built drawings are approved; mylars and electronic copies have been received. All sewer utilities will remain privately owned and maintained by the Applicant.

Based on the current status of the Applicant, Mr. Roy recommended release of the Sewer Performance Guarantee without condition.

A motion to release the Performance Bond S208-475 – Route 516 Car Care Center as recommended was made by Mr. Testino and seconded by Mr. Haney.

The roll call was as follows:

AYES: Donatelli, Greene, Haney, Testino, Galante

NAYS: None

5 Ayes 0 Nays 0 Absent

3. Angela Drive Office Building W207-586, Execute Water Developer Agreement – (Discussed later in the meeting)

4. Annual Gasoline and Diesel Fuel, Contract No F13-166, Award Contract.

Mr. Roy stated that the lowest of three bidders, Rachels/Michele's Oil Co., Inc. (current supplier) has not taken any exceptions on their bid proposal. Their price for the overhead "upcharge" in the bid for gasoline is 2.4% higher than the upcharge price in last year's bid, and the upcharge in the bid for diesel fuel is 0.27% lower than the upcharge in last year's bid.

Mr. Roy recommended awarding this contract to Rachels/Michele's Oil Co., Inc., Clifton, New Jersey, for the unit prices bid if the bid package is deemed legally acceptable.

A motion to award Annual Gasoline and Diesel Fuel, Contract No F13-166 to Rachels/Michele's Oil Co., Inc. as recommended was made by Mr. Haney and seconded by Mr. Testino.

The roll call was as follows:

AYES: Donatelli, Greene, Haney, Testino, Galante

NAYS: None

5 Ayes 0 Nays 0 Absent

5. Laboratory Testing of Drinking Water Annual Contract – 1-Year Contract Extension to Precision Analytical Services.

Mr. Roy stated that the one-year contract awarded to Precision Analytical Services, Inc. expired on May 31, 2013. The contract documents allow for an extension of up to two years upon mutual agreement of both parties using the NJDCA "Index Rate" for any price adjustment in accordance with the Public Contracts Law. Precision Analytical Services, Inc. has agreed to a one-year extension of this contract.

Based upon the effectiveness of the work performed, Mr. Roy recommended a one-year extension of Contract No W12-158 to Precision Analytical Services, Inc., 2161 Whitesville Road, Toms River, NJ 08755 expiring on May 31, 2014.

A motion to award Laboratory Testing of Drinking Water Annual Contract – 1 Year Contract Extension to Precision Analytical Services as recommended was made by Mr. Haney and seconded by Mr. Testino.

The roll call was as follows:

AYES: Donatelli, Greene, Haney, Testino, Galante

NAYS: None

5 Ayes 0 Nays 0 Absent

Chairman Galante recused himself and exited the podium for the duration of the following discussion.

3. Angela Drive Office Building W207-586, Execute Water Developer Agreement.

Mr. Roy stated that the Water Developer Agreement for the referenced application has been prepared and signed in accordance with the Final Water Approval granted on May 10, 2013.

The Developer Agreement consists of the standard language, and the conditions of the Final Water Approval to construct approximately 115 LF of eight inch (8”) DIP water main to connect into an existing private water main on the adjacent lot to service a proposed 11,844 SF office currently under construction.

The agreement has been signed by the Developer and is ready to be considered for authorization to be countersigned by the Authority.

A motion to authorize the signing of the Water Developer Agreement for Water Application No W207-586 – Angela Drive Office Building as recommended was made by Mr. Donatelli and seconded by Mr. Greene.

The roll call was as follows:

AYES: Donatelli, Greene, Haney, Butler, Testino

NAYS: None

ABSENT FROM THE PODIUM: Galante

5 Ayes 0 Nays 1 Absent From Podium 0 Absent

Financial Report: Stephen A. Florek II, Comptroller

Resolution

A motion to approve a resolution authorizing the OBMUA to make an application to the Local Finance Board with regard to the 2014 NJEIT Loan Application for the Higgins Road Tank Interconnection and the Rt. 516 Water Main Replacement was made by Mr. Donatelli and seconded by Mr. Greene.

The roll call was as follows:

AYES: Donatelli, Greene, Haney, Butler, Testino

NAYS: None

ABSENT FROM THE PODIUM: Galante

5 Ayes 0 Nays 1 Absent From Podium 0 Absent

Resolution

A motion to approve a resolution declaring the OBMUA's official intent to reimburse expenditures for project costs (the interconnection between the Higgins Road Tank and the Rt. 516 Tank and Replacement of Water Mains on Rt. 516) from the proceeds of debt obligations in connection with its participation in the Fiscal Year 2014 NJEIT financing program was made by Mr. Haney and seconded by Mr. Greene.

The roll call was as follows:

AYES: Donatelli, Greene, Haney, Butler, Testino

NAYS: None

ABSENT FROM THE PODIUM: Galante

5 Ayes 0 Nays 1 Absent From Podium 0 Absent

Bills & Claims: A motion to approve Bills & Claims in the amount of \$1,736,361.39 was made by Mr. Greene and seconded by Mr. Haney.

The roll call was as follows:

AYES: Donatelli, Greene, Haney, Testino, Galante

NAYS: None

5 Ayes 0 Nays 0 Absent

Old Business: **Brunetti Oaks at Glenwood Development – Status**
To be discussed in Executive Session

Disinfection By-Products (DBP) Regulations and Monitoring –Update
Discussed previously in Executive Director’s Report

Open to Public: Mayor Henry requested an update on the Spring Valley Road closing.

Mr. Donatelli responded that the opening date is and has been scheduled for the first week in August.

Mr. Roy stated that there could be a one-week’s delay due to a cracked pipe. Although the construction was estimated to last about three months, the work has taken a little longer than that, and will probably end up closer to four months.

Executive Session: A motion to go into Executive Session at 7:30 p.m. was made by Mr. Testino and seconded by Mr. Haney.

The roll call vote was as follows:

AYES: Donatelli, Greene, Haney, Testino, Galante

NAYS: None

5 Ayes 0 Nays 0 Absent

The Regular Meeting reconvened at 7:50 p.m.

During Executive Session Mrs. Zaccardi discussed Brunetti litigation and contract negotiations.

Adjournment: A motion to adjourn at 7:51 p.m. was made by Mr. Galante and seconded by Mr. Testino.

The roll call vote was as follows:

AYES: Donatelli, Greene, Haney, Testino, Galante

NAYS: None

5 Ayes 0 Nays 0 Absent

Respectfully submitted:

Arthur M. Haney, Secretary